
RECORD OF PROCEEDINGS

**ELBERT SCHOOL DISTRICT #200
MINUTES OF REGULAR MEETING**

May 28, 2019

- I. CALL MEETING TO ORDER/ROLL CALL**

President Williams called the regular meeting of the Board of Education to order at 7:08 pm. **ROLL CALL:** Fraley-Ferguson, present; Gresham, Present; Miller, present; Wichael, present; and Williams, present; also in attendance were Superintendent Thompson, Principal Graves, and Secretary McGuire.
- II. PLEDGE OF ALLEGIANCE –**
- III. ADDITIONS TO AGENDA –** Lunch Transfer of 6000.00. Add item 10. ASG networking of security system in the amount of \$4,486.19 out of the 2018-19 budget. Jerry Wichael moved to approve these items; a lunch fund transfer of \$6000.00, and adding item 10. To the Action Items for May 28th agenda. Seconded by Maylois Fraley-Ferguson and unanimously approved by a roll call vote.
- IV. APPROVAL OF AGENDA –** Jerry Wichael moved to approve the agenda for May 28, 2019. Seconded by Maylois Fraley-Ferguson and unanimously approved by a roll call vote.
- V. APPROVAL OF MINUTES (CONSENT A)**
 - 1. Regular Meeting 4/23/2019**
- VI. APPROVAL OF PAYROLL/EXPENDITURES (CONSENT A)**

\$6000.00 transfer from General Fund to Lunch Fund.
- VII. APPROVAL OF FINANCIAL STATUS (CONSENT A) –** Jerry Wichael moved to approve all the Consent A items for the month of May. Tom Gresham seconded the motion and it was unanimously approved by a roll call vote.
- VIII. SPECIAL RECOGNITIONS –** Mrs. Thompson recognized the entire staff for another amazing year at Elbert!
- IX. Public Policy Input –** No Policies however this summer there will be 40 to 70 policies to add to our policies and handbooks.
- XI. AUDIENCE TO VISITORS –** Mr. Landon Malave approached the board about possibly donating his time and materials to a project that would be done with the horticulture class to build a pond less waterfall for the center area behind the flag pole in the rock area. This will be looked into for the feasibility of this type of a project.
- XII. REPORTS-**
 - 1. Teacher/Staff – Sara Schuster Field Trip Request –** Mrs. Schuster presented information for a field trip study for next summer. Operation Wallacea would be a travel field trip in which 3 Biology College Credits could be earned by students participating in the field trip. It would be the last week of July and the first week of August 2020. The proposed expedition is to Dominica. We have three students interested in this project which will cost each student \$3926. More information will be presented to the Board as the progress toward this field trip becomes a reality.

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2. Accountability

- **No meeting** –

3. Transportation

– Mr. Wills, Transportation director, submitted a written report.

- **Summer Clean-up** – The drivers are cleaning buses and will be helping in clean-up and re-organization of the bus barn.
- **Integrity Auto** – Integrity Auto Repair will be doing the school district bus maintenance for 2019-20 and Elizabeth School District will be doing all of our certified training for drivers. They will also do the inspection of the buses for annual review after integrity does the maintenance portion of the annual inspection.

4. Building/Maintenance

- **Gym Floor Update** – The project is underway. Brand Name Quality Floors began the sanding of the floor on the evening of May 22, 2019.
- **Snow Plow/truck bids** – Bids and staff recommendations were made available to board for review prior to approval of action item.
- **Front Stain bids** – Mr. Rocha went over the 3 bids for the staining of the wood pillars in the front of the school. 3 bids were received. Prism, \$12,205.00; TECC Painting for \$6525.00 and; Rock Solid for \$4675. Mr. Rocha will be recommending the middle bid.
- **Water feature offer** – This was discussed at the audience to visitor portion of the meeting because Mrs. Schuster and Mr. Malave were both available to present then.
- **Roof Info** – Damage has been discovered from the Cyclone Bomb blizzard in March. The roof has some warranty damage as well as some damage not under warranty that must be fixed. The roof work totals approximately \$6500.00 of damage. Also a couple of the security camera were damaged in the storm and must be replaced which is approximately \$5300.00. An insurance claim has been made on these two issues. Our deductible this year is \$5000.00.
- **Misc. Summer Plans** – In the board packet is a summer maintenance list of the items that we hope can be accomplished prior to the start-up of school in August.

5. Booster Club

– minutes will be emailed.

6. BOCES -

- **SAC Meeting** – 5/10/2019 –
- **Board Meeting** 4/23/2019 & 5/23/2019 – Major topic was the budget for PPBOCES for 2019-2020.

7. Park and Recreation –

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- **Summer Events** – The Peewee program will have a summer pick-up basketball night on Wednesday nights on the school Playground.
- **Baseball lights 7 games** – There will be 5 games that may be played under the lights at the Elbert Baseball Field. If any of those nights hit during a peak demand time of our electric billing calculations there may be some extra cost incurred that Elbert Park and Recreation would be responsible for if additional charges are reached.

8. **Athletic Director – Principal/Athletic Director Graves reported:**

- **Coaching Recommendations/openings.** Recommendations are in the board packet. Coach Graves is recommending for Middle School Girls Basketball coaching: Head Coach, Carrie Lafollette; and Asst. Coach, Del Olkjer. High School Assistant Football Coach, Mike Franek.
- **Summer Plans.** The Aux Gym and weight-room will be open for summer sports beginning May 29 through end of July. Fall schedules for Volleyball and Football are posted on the website.

9. **Administration –**

- **Year End activities** – The end of the year activities were busy and a whirlwind. Admin and teachers discussed trying to spread some of these activities more throughout the school year than so many at the end however at this time it was decided to stay with the normal whirlwind at the end of the year than trying to change.
- **District Focus** – Looking at our overall academics, the academic area that is lacking is writing. Students need incentives to understand the importance of working hard on the testing in the school year. Parents need to understand the importance of having all our students testing in the state assessment testing. Possibly try to tie the Spirit Battle contest at the secondary level to testing, as well as extra-curricular activities as in past years. This school testing will be a major focal point for our administrative team this year.
- **Book Study** – The admin team will have a summer book study lead by Scott Wills. The book of choice is, “Extreme Ownership” How US Navy Seals Lead and Win, by Jock Willink and Leif Babin. The first book discussion meeting will be July 2nd, at noon, at Bino’s Pizza in Kiowa.
- **Secondary Schedule** – We are currently on the 12th edition of the schedule for 2019-2020. The schedule will separate 8th and 11th grade, our two large classes. The schedule will include a ½ day of Spanish instead of an entire day. There will be a Technical Math Class and an Introduction to Techniques of Construction. The schedule is still a work in progress but coming together.
- **Summer Schedule** – 3 students qualify for Extended Year summer school. Summer School will begin June 24th and continue through

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July 22nd. 4 Secondary students are doing online recovery credit make-up work.

- **CASB Legislative Wrap up 5/30**– Mrs. Thompson will go to Limon on May 30th for a Legislative Wrap up session on the policies that were and amended and new policies.
- **Metal Detector offer** – A parent has made a generous offer to provide the school with a metal detector for the front door entrance. Mrs. Thompson has done some research on what would be involved with having something in place like a metal detector in the front of the school. 1) It would require a full-time staff person to run the detector. 2) Ingress/Egress line up for the detector to the front entrance. 3) The possibility of having a metal detector at the front door encouraging wrongful entry to other outside doors around the building. 4) Sheriff Norton doesn't think it is possible to line check students into school in the mornings in a timely fashion every day.
- **Class of 2019 info** – Our Guidance Counselor provided a list of plans for all students who graduated in the class of 2019.
- **Student Expulsion.** A high school student was expelled on the last day of school for the secondary. At this time the parents are not going to protest the expulsion, we are considering allowing this student to be transported to school on the bus to get on the van to Calhan for attending the Needs School. If there is one miss-step by the student he will be placed in an on-line school program. He will also be put on a behavior contract and if he violates the plan he is done.
- **Enrollment – 253**

XII. NEW BUSINESS

ACTION

1. **Approve Resignation** – Jerry Wichaël moved to approve the resignation of Ana Maria Pedrie as the Secondary Spanish Teacher. Roger Miller seconded the motion and it was unanimously approved by a roll call vote.
2. **Approve Personnel** - Jerry Wichaël moved to approve hiring the following staff for the 2019-2020 school year: Amy Hebert, 5 classes/7period day of a Secondary Spanish teacher; Lucinda Damron, PS-12 Special Education teacher; and Dena Wilcox as a 10 month custodian. Seconded by Tom Gresham and unanimously approved by a roll call vote.
3. **Approve Coaches.** Tom Gresham moved to approve the following coaches for 2019-2020; Mike Franek Assistant High School Football Coach; Carrie Lafollette as Middle School Assistant Boys Basketball coach and Middle School Head Girls Basketball Coach; and Del Olkjer as Middle School Assistant Girls Basketball Coach. Seconded by Maylois Fraley-Ferguson and unanimously approved by a roll call vote.

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4. **Approve Salary Schedules.** Roger Miller moved to approve the salary schedules for 2019-2020 with the following increase: \$2000.00 increase to the base of the certified schedule, 5% increase to the classified and extra duty schedules; and 5% increase to the current salaries of the administrators. Seconded by Jerry Wichaël and unanimously approved by a roll call vote.
5. **Approve Health Insurance Carrier** – Chris Williams moved to approve 3 Cigna Insurance Level-funded Plans as our health carrier, and a supplemental mandatory Peak Med Clinic plan for all full-time staff who choose to participate in the school offered health insurance. Seconded by Jerry Wichaël and unanimously approved by a roll call vote.
6. **Approve Property Insurance.** Jerry Wichaël moved to table the property insurance until June for further research of the plan offering from Colorado School District Self Insurance Plan and bids from two other carriers. Seconded by Roger Miller and unanimously approved by a roll call vote.
7. **Approve House Lease Agreement.** Chris Williams moved to approve the continuation of the House Lease to our teacher, Veronica Chirino, for another year. Seconded by Tom Gresham and unanimously approved by a roll call vote.
8. **Approve Vehicle Bid.** Roger Miller moved to approve the bid with the Town of Bennett of \$25,000 for the snow-plow truck. Seconded Jerry Wichaël with a roll call vote as follows: Fraley-Ferguson, aye; Tom Gresham, nay; Roger Miller, aye; Jerry Wichaël, aye and Chris Williams, aye.
9. **Approve Stain Bid.** Jerry Wichaël moved to approve the bid for \$6525.00 with TECC Painting for the Front Pillar Staining. Seconded by Maylois Fraley-Ferguson and unanimously approved by a roll call vote.
10. **Approve ASG Security Proposal.** Jerry Wichaël moved to approve the bid from ASG in the amount of \$4486.19 to replace access and consolidate with the security system and pay for in the 2018-2019 budget year. Seconded by Maylois Fraley and unanimously approved by a roll call vote.

DISCUSSION

1. Board Meeting Effectiveness – Child Abuse - Roger Miller had taken a course, The Mending Project, and shared with the board some of the information he gained. One item that was emphasized in the course was that in assuring that children are safe, usually we only hear about bad issue and that good things also happen and that the positive items must be highlighted as well. Due to the meeting length Mr. Miller will try to cover more in future meetings.


XIII. ADJOURNMENT

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1. **Next Regular Meeting – June 25, 2019 @ 7 pm.**
2. Meeting adjourned at 9:15 p.m.
Minutes for May 28, 2019 are approved as of June 25, 2019.



President of the Board



Secretary to the Board