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## RECORD OF PROCEEDINGS

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### ELBERT SCHOOL DISTRICT #200 MINUTES OF REGULAR MEETING

January 23, 2024

- I. **CALL MEETING TO ORDER/ROLL CALL**  
President Olkjer called the regular meeting of the Board of Education to order at 6:30 pm. **ROLL CALL:** Tracy Ardrey, present, Janet Maloney, present, Bev McGuire, Present, Del Olkjer, present, and Wendy Walp, present at 6:40 pm. Also present were Mrs. Thompson, Superintendent, Shawn Graves, Principal, and Emily Cornell , Board Secretary.
- II. **PLEDGE OF ALLEGIANCE –**
- III. **ADDITIONS TO AGENDA –** Action Item 7-October first cutoff policy revision.
- IV. **APPROVAL OF AGENDA –** Tracy Ardrey moved to approve the agenda for **December 19, 2023**. Seconded by Janet Maloney and unanimously approved by a roll call vote.
- V. **APPROVAL OF MINUTES (CONSENT A)**
  1. **Regular Meeting December 19, 2023.**
- VI. **APPROVAL OF PAYROLL/EXPENDITURES (CONSENT A)**
  1. **Approval of Transfer from General to Lunch –** Transfer \$ 0 from General Fund to Lunch Fund.
- VII. **APPROVAL OF FINANCIAL STATUS (CONSENT A) Janet Maloney** moved to approve all the Consent A items, December account payables and payroll. Regular Board Meeting minutes from December 19, 2023. Seconded by Beverley McGuire and unanimously approved by a roll call vote.
- VIII. **SPECIAL RECOGNITIONS –** We recognized the staff, students, parents and law enforcement for their swift response and support to the recent bomb threat. Evacuation and reunification went smoothly. We recognize the Elbert School Board of Education for Board of Education Appreciation Month.
- IX. **AUDIENCE TO VISITORS –**  
Scott Mikita with CASB was present to update the Board on what CASB offers. New officers were selected for the CASB BOE. CASB offers professional development for Board trainings. CASB Podcasts and webinars are listed on CASB website. Monthly meetings for the Rural Roundtable are available as well as leadership workbooks. They offer support services for policy, policy updates, online policy option, legal resources (they hired a second attorney) and new superintendent search support. Scott encouraged small, rural schools to be a bigger voice and stay involved with CASB.
- X. **REPORTS -**
  1. **Teacher/Staff Report –**  
  
Kristen Welch would mentor Delaney Hegger as the new Agriculture teacher and Delaney Hegger would be paid through Coaction Grant. There will be a trial through February with open communication. She

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will also teach two science classes next year. Kristen is willing to stay on until FFA program is steady and robust.

Kathy Franek spoke about the new Preschool cutoff date of October 1. Elbert School is currently August 15. There will be no funding for a student if they fall in that window. Early Childhood would like all county to be consistent. Exceptions to the rule right is taken away. Pre-kindergarten funded by the state UPK won't pay for a second year. Elbert will communicate recommendation for student to start the next year and a possible second year of kindergarten program if necessary.

**2. Accountability – Minutes were emailed**

**3. Transportation – See written report attached.**

**4. Building/Maintenance – Jose Rocha –Building Maintenance – see attached.**

Compliance cabinet is up to day. Elevator quality control did a random inspection and shut elevator down. There was fraying of the cables. There is a possibility of coverage on the Schindler warranty. The elevator is rated for one million trips and we have only done one hundred twenty five thousand trips. It could also be a faulty model of elevator. There is currently one boiler only after a boiler leaked. It is under warranty. Matt is doing all maintenance inventory. John Reese is coming for a visit.

**5. Booster Club – Minutes will be emailed.**  
They are doing breakfast donuts on Friday.

**6. BOCES –**

- **SAC Meeting 1/5/24 –Invite from the Governor for discretionary funds. They need thirteen million dollars.**
- **Board Meeting- 1/25/24-Elbert will Zoom in.**
- **Governor Meeting 1/26/24**

**7. Park and Recreation – Mrs. Ardrey**

Proposal for Spring PeeWee activity program. Gym availability will be an issue as Elbert School sports have priority in gym. More availability possible in the summer when sports are over.

**8. Athletic Director – Principal/Athletic Director Graves reported:**  
MS Basketball BFL tournament went well, concessions had a good night. They earned \$2,800. The shot clock will be voted on in April by the committee. We would need to add two clocks to each gym on backboards and need additional referees to run them. We will vote two to zero against shot clock.

The CHSAA playoffs changed financially. Each school will pay \$600 to CHSAA.

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There will not be Spring Cheer. We will try again in the fall.

### 9. Administration –

- **Bomb Threat**

During the bomb threat Jose and Kelli found that we need better communication. They have looked into a radio grant for updated radios for staff and buses. They found and will apply for a grant for \$200,000 to cover the costs. The grant is due January 29, 2024.

- **Teacher Mid-Year Review**

Teachers will have mid-year review with Mr. Aragon.

- **Job Fair/Advertisement**

We've used Indeed for a month to find an English teacher. We have received three applicants. We will not go to the job fair since Indeed is working.

- **Master Plan/Real Estate**

Steps taken towards Master Plan. There has not been much interest in the real estate.

- **CoAction Update/Plan for Ag Teacher-See Teacher/Staff Report**

- **UPK Update**

- **Cutoff Date-suggested change to 10/1 from 8/15-  
See Teacher/Staff Report**

- **Chronic Absence-Excused/Unexcused-makeup time**

Should 23-24 unexcused absence have full or partial credit? The current policy is one day missed equals one day makeup time. We are using mental health virtual counseling to address issues.

**Enrollment Estimate: 272**

### XI. New Business

CEBT: we will go to bid as a BOCES group. We will be getting the quote in February.

#### ACTION – Consent B

1. **Approve Coach – Matt Smith as Assistant Baseball Coach**

2. **Approve 4<sup>th</sup> and 5<sup>th</sup> Grade Overnight Field Trip-SEE ATTACHED ITINERARY-**

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3. **Approve Ag Teacher Transition Plan-** Kristien Welch is filling in for us in the AG/FFA department until we can find a quality teacher to replace her. We have money available in the CoAction grant and have asked the State to consider letting us use these funds to pay for a transition period this semester. We propose to pay Delaney Hegger as a sub for 63 days in second semester \$9450 plus PERA costs from the CoAction grant, if approved. Kristen will be our Teacher Reporter prior to taking action and she will explain in more detail and answer any questions you may have moving forward. Ideally, Ms. Hegger would transition to the teacher next year and Kristen would then mentor her next year and train her in the CTE reporting requirements. Ms. Hegger is a Simla graduate and has just finished her AG degree in Texas.
4. **Approve Amended Budget 2023-2024**
5. **Approve Agenda and Legal Notice Posting Location-** Our posting place is the Bulletin Board outside the Board Room and the Ranchland newspaper. We will also make a courtesy post at HI-Test and the Post Office
6. **Approve Work Session-** A work session February 13, 2024 at 6:30 pm is scheduled for the auditor to report on the 2022-2023 budget and to start discussion for the 24-25 budget and to complete the superintendent evaluation.
7. Change cut off date to October 1<sup>st</sup>.

Tracy Ardrey moved to approve Consent B, Action Items 1 through 7, as presented. Seconded by Wendy Walp and unanimously approved by a roll call vote.

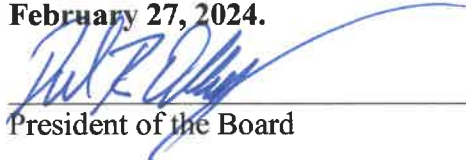
### DISCUSSION


1. District Newsletter – See Attached

### **XII. Adjournment**

1. **Next Regular Meeting February 27, 2024 at 6:30 pm.**
2. **Adjournment at 8:15 pm.**

**Minutes for the January 23, 2024 meeting are approved as of February 27, 2024.**

  
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President of the Board

  
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Secretary to the Board