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## RECORD OF PROCEEDINGS

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### ELBERT SCHOOL DISTRICT #200 MINUTES OF REGULAR MEETING

June 27, 2023

- I. **CALL MEETING TO ORDER/ROLL CALL**  
President Olkjer called the regular meeting of the Board of Education to order at 6:00 pm. **ROLL CALL:** Tracy Ardrey, present; Tom Gresham, present; Janet Maloney, present; Del Olkjer, present; and Wendy Walp, present; also, in attendance were Superintendent Thompson, Principal Graves, and Secretary McGuire.
- II. **PLEDGE OF ALLEGIANCE –**
- III. **ADDITIONS TO AGENDA –** Mrs. Thompson indicated that an Action Item 16. Pike Peak BOCES Memorandum and Action 17. Resignation, be added to the agenda.
- IV. **APPROVAL OF AGENDA –** Janet Maloney moved to approve the agenda for June 27, 2023, adding Action Item 16. Pikes Peak BOCES Memorandum and Item 17. Resignation. Seconded by Wendy Walp and unanimously approved by a roll call vote.
- V. **APPROVAL OF MINUTES (CONSENT A)**
  1. **Regular Meeting May 23, 2023.**
- VI. **APPROVAL OF PAYROLL/EXPENDITURES (CONSENT A)**
  1. **Approval of Transfer from General to Lunch –** Transfer \$5,000.00 from General Fund to Lunch Fund.
- VII. **APPROVAL OF FINANCIAL STATUS (CONSENT A) –** Tracy Ardrey moved to approve all the Consent A items, June account payables and payroll. Regular Board Meeting minutes from May 23, 2023. Seconded by Wendy Walp and unanimously approved by a roll call vote.
- VIII. **SPECIAL RECOGNITIONS –** Mrs. Thompson recognized Lynette Rogers for coming through the District's State Audit of Food Service with rave reviews!
- IX. **AUDIENCE TO VISITORS –** none
- X. **REPORTS -**
  1. **Teacher/Staff Report –**none
  2. **Accountability –** None
  3. **Transportation –** See written report attached.
    - John Mattoon, Transportation Director – 1) reviewed with the Board the status of the vans and the white bus. The red van is still in for repairs, the blue van was rear-ended at the FFA Conference last week, and the white bus needs a window repaired. 2) John Mattoon has been attending the Colorado Department of Education annual Transportation Conference. This is a great learning tool and Sue Miller with CDE has told John she will come out to Elbert to give John some further training. 3) Small buses for transport seem to be a great idea for our community. Several parents would be willing to drive if it

## RECORD OF PROCEEDINGS

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was a small bus that was used on the route. Many other schools are looking to do the same things so now the problem is the shortage of small yellow buses for sale. At present, there are none available for immediate purchase.

4. **Building/Maintenance – Jose Rocha** – Mr. Rocha reported further on the following issues:
  - 1) Mr. Rocha suggests tabling the skid steer next month so that the terms of the lease can all be settled first.
  - 2) The Gym floor is complete.
  - 3) The steam table in the kitchen was replaced two weeks ago.
  - 4) Two hail damage claims are in process for vehicles and roofs
  - 5) The driveway at the rental house needs to be re-done. All the rain has just washed everything off. Mr. Rocha has a driveway estimate of \$2700.00. The Refrigerator has had issues with the icemaker it was discovered a saddle valve was dripping for some time and has caused linoleum floor and drywall damage. A claim is established through the tenant's renter liability insurance for the linoleum/drywall damage. DG Remodeling will do the contract labor on the repairs.
    - **Building Maintenance – see attached.**
    - **Grounds Maintenance – see attached.**
    - **Special Projects – see attached.**
5. **Booster Club** – Minutes were made available at the meeting. Mrs. Walp said the Snack shack at the Elbert County Fair is being planned for with menus, food supply lists, and scheduling of students and parents to work during the fair. The decorating of school buses for post play activities will not be allowed according to CDE Transportation new guidelines.
6. **BOCES** –
  - **SAC Meeting – no meeting**
  - **Board Meeting** – Mrs. Thompson and Mr. Olkjer were not able to attend the meeting.
7. **Park and Recreation – Ms. Ardrey/Mr. Gresham** – Baseball has been busy getting games in around all the rainstorms.
8. **Athletic Director – Principal/Athletic Director Graves reported:**
  - **Coaching Recommendations** – Coach Graves indicated that there are still vacant coaching position for head and assistant middle school track coaches and an assistant middle school boys' basketball coach.
9. **Administration** –
  - **2023-24 school schedule** – a schedule is complete, and scheduling of student classes is underway.
  - **Co Action grant update/suggested changes** – Will be looking to get a storage shed or trailer for woodshop. Continue to pursue the

## RECORD OF PROCEEDINGS

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electrical need in the existing Maintenance Building for potential future expansion.

- **Track Fund** – move \$75,000 into the Capital Track reserve line items from last year.
- **Master Plan/Real Estate update** – We will try to reach out to the management of Suburban to see if they would consider selling.
- **District house Fixes** – where gone over in Jose's report.
- **Water Boards Information** – A letter needs to be signed by Elbert Water and Sanitation District and given to the district school for their file.
- **Farmer's State Bank Meeting Update**– The meeting with Farmer's State Bank went well. The Bank will offer the same rates as Colotrust if the district chooses to move any of the money invested with Colotrust currently. Farmer's State Bank would have our funds backed by assets at 103% that would cover the school district money invested in addition to the required FDIC insurance. They also have a credit card service available if needed.
- **Election Update** – This is election year for three seats. Tracy Ardrey, Del Olkjer, and Tom Gresham. Tom Gresham is term limited. Call for Nominations and Ballot Petitions may go out beginning August 9.
- **Proposition HH** – Mrs. Thompson, Emily Cornell and Bev McGuire attended a meeting at Elbert County on June 21. The meeting showed that this Proposition has language in it that voters may not entirely understand. The bill looks like it will save tax money; however, over the 10-year period of the bill it appears it will increase taxes.
- **Out of District Students** – Preschooler, a 3<sup>rd</sup> grader, 3-5<sup>th</sup> graders, and 2- 7<sup>th</sup> graders.
- **High-Cost grant** – The District received a check for \$31,912.87 for a high-cost grant for a high school student enrolled with us.
- **Enrollment 285 estimate**

**AMEND AGENDA** – Janet Maloney made a motion to add Action Item 18. Real Estate Land Offer, on the agenda. Seconded by Wendy Walp and unanimously approved by a roll call vote.

### XI. New Business

#### ACTION – Consent B

1. **Approve Personnel** – Approve Ryan Figueroa as the daytime custodian, Ellie Traudt as cook, and Jennifer LaChausse and Emily Cornell as Junior Sponsors.
2. **Approve Coaches** – strike this item.
3. **Approve Tractor/Skid steer** – tabled until July meeting.

## RECORD OF PROCEEDINGS

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4. **Approve Copier Lease** – Approve Axis Business Technologies bid with three Konica Minolta Copiers.
5. **Approve Final Transfers from General Fund to Other Funds** – Approve Capital Reserve for \$101,386.00, \$75,000 going into Track Reserve account.
6. **Approve 2022-2023 Supplemental Budget Resolution** - strike this item.
7. **Approve Final Budget Appropriations and Expenditure Resolution for 2023-2024.** Approve the final budget appropriations and expenditures for 2023-24.
8. **Approve Resolution Spending Reserve Funding for 2023-2024.** Approve the Resolution Spending Reserve Funding 2023-24.
9. **Approve the Suspension of Annual Leave Payout Policy GBGG-A paragraph 3.** Approve suspension of paragraph 3 of policy GBGG-A for 23-24.
10. **Approve Policy Revision GCD.** Approve policy revision GCD as presented.
11. **Approve Propane Bid** – Janet Maloney moved to approve Glaser Gas as propane provider for 23-24. Seconded by Wendy Walp with a roll call vote as follows: Ardrey, aye; Gresham, abstain; Maloney, aye; Olkjer, aye; and Walp, aye.
12. **Approve Worker’s Compensation Carrier** – Approve the Copperpoint bid for \$14,817 for the 23-24 school year.
13. **Approve 2023-24 Student and Employee Handbooks** – Approve both handbooks as presented.
14. **Approve Out of District Student Requests** – approve the Out of District requests as presented.
15. **Approve Alternate Date for July Board Meeting** – Mrs. Thompson will be gone on July 25 so the meeting will be rescheduled to Monday July 24, 2023.
16. **BOCES Memorandum of Understanding** – Approve the BOCES MOU as presented.
17. **Approve Resignation** – Caylin Davis court has resigned her position for the 23-24 upcoming school year.
18. **Real Estate land** – Approve offers less than \$180,000.00 – dies for the lack of a motion.

Wendy Walp moved to strike items 2 and 6, table item 3, approve Consent B Action Items 1, 4, 5,7,8,9,10,12,13,14,15,16,17. Seconded by Tracy Ardrey and unanimously approved by a roll call vote. Item 18 dies for lack of motion.

## XII. Adjournment

**RECORD OF PROCEEDINGS**

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1. **Next Regular Meeting July 24, 2023, at 6:00 pm.**
2. **Adjournment at 8:00 pm.**

**Minutes for the June 27, 2023, meeting are approved as of July 24, 2023.**

  
Vice President of the Board

  
Secretary to the Board