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## RECORD OF PROCEEDINGS

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### ELBERT SCHOOL DISTRICT #200 MINUTES OF REGULAR MEETING

April 25, 2023

- I. **CALL MEETING TO ORDER/ROLL CALL**  
President Olkjer called the regular meeting of the Board of Education to order at 5:00 pm. **ROLL CALL:** Tracy Ardrey, present; Tom Gresham, present; Janet Maloney, present; Del Olkjer, present; and Wendy Walp, present; also, in attendance were Superintendent Thompson, Principal Graves, Secretary McGuire and Emily Cornell, Business Manager.
- II. **PLEDGE OF ALLEGIANCE –**
- III. **ADDITIONS TO AGENDA –** a lunch transfer of \$5,000 and amend Action Item 8. Personnel amend Patrick Brown from Apprentice Teacher to a long-term substitute for fall semester.
- IV. **APPROVAL OF AGENDA –** Tracy Ardrey moved to approve the agenda for April 25, 2023 as amended. Seconded by Tom Gresham and unanimously approved by a roll call vote.
- V. **APPROVAL OF MINUTES (CONSENT A)**
  1. **Regular Meeting March 21, 2023**
- VI. **APPROVAL OF PAYROLL/EXPENDITURES (CONSENT A)**
  1. **Approval of Transfer from General to Lunch of \$5000.00**
- VII. **APPROVAL OF FINANCIAL STATUS (CONSENT A)** Tracy Ardrey moved to approve all the Consent A items, April account payables and payroll. Regular Board Meeting minutes from March 21, 2023, as presented. Seconded by Janet Maloney and unanimously approved by a roll call vote.
- VIII. **AUDIENCE TO VISITORS –** none.
- IX. **REPORTS -**
  1. **Teacher/Staff Report –** none
  2. **Accountability – Minutes will be emailed.** The May meeting is the staff breakfast for teacher appreciation.
  3. **Transportation –** Susan Opfer resigned her positions and John Mattoon will be finishing out the year as transportation director. Mrs. Opfer will work some Fridays for training of the new position for Mr. Mattoon.
  4. **Building/Maintenance – Jose Rocha –** Mr. Rocha provided a written report and spoke about a few ongoing items he has been working on:
    - 1) CSDSIP covered the leak within the Athletic Building in the Water Damage claim,
    - 2) The District will cease its contract with ADT Commercial and a new contract will take affect for the new year with a significant saving,
    - 3) Several items will be worked on in the building – grout cleaning, the motor is going out on the stage lift, the steam table in the kitchen was a complete replacement on warranty,
    - 4) Water Sampling plan is continuing and most recent with the Lead and copper testing,
    - 5) Radon testing will be done in July in the amount of \$2200,

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- 6) Elbert Fire Protection District has a new fire marshal,
- 7) A correction was done on one of the requirements of the Elbert County Health Department which was replacing the exit lighting throughout the building in the amount of \$1000 in batteries.
- 8) The main Gym floor will be done as soon as school is out for summer break.

- **Building Maintenance – see attached**
- **Grounds Maintenance – see attached**
- **Special Projects – see attached**

5. **Booster Club** – Minutes were made available at the meeting. The Booster Club has put in a bid to run the Snack Shack at the Elbert County Fair in July/August. This would create a great funding opportunity for the sports groups and clubs to also raise money by signing up for a day of running the shack. The Boosters would stock the kitchen and keep it stocked throughout fair.
6. **BOCES** –
  - **SAC Meeting – April 14, 2023 – Minutes will be emailed**
  - **Board Meeting** – May 2023 will be the next BOCES meeting. April's meeting is cancelled because they are closing on the land on Judge Orr on April 28<sup>th</sup>. May and June there will be monthly meetings.
7. **Park and Recreation – Ms. Ardrey/Mr. Gresham** – Mrs. Ardrey indicated that registration for Babe Ruth is open for summer baseball.
8. **Athletic Director – Principal/Athletic Director Graves reported:**
  - **Coaching Recommendations** – A majority of coaching is filled and will be approved in the action Items.
  - **Legislative Council Updates** – not much appears to be changing. They are however looking at the maximum basketball quarters an athlete can play.
  - **Summer camps** – A schedule will be available by the last day of school. A sports physical date will be available sometime in July for athletes to come into the school and get a sport physical.
9. **Administration** –
  - **Sign Diplomas** – Del Olkjer will sign the diplomas for the graduation tonight.
  - **End of year activities** – The activity calendar in google email is full of different events. So please check the google calendar as you need.
  - **Fall 2023 update/schedule** – Mr. Graves is working on the fall schedule and depending on the math position being approved later in the meeting he will have a complete draft schedule available soon.
  - **Early Graduation** – The student, who has indicated a request for early graduation next December, along with her parent met with the Board and Administration prior to this meeting.

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- **Safety List** – The board reviewed a list of Safety items to consider such as adding window coatings and an SRO Officer.
- **Real Estate** – The showing of one of the lots for sale in Academy South/East did not happen. The person that called did not call back.
- **Future Newsletters** – Sara Lindauer will take on the Newsletter. Susan Opfer will not be replaced. Kyrei Zion will take on the Human Resources and Public Information Officer portion of the Mrs. Opfer's job, and Maretta Glander will help with the front desk.
- **Summer School Plan** – Four students qualify for summer school and 10 students have had recommendations from teachers for need of summer school. It has been determined there will be four weeks of summer school. Staffing will require three teachers. The cost will be \$4680.00.
- **John Read Card** – Mr. Read had a leg amputation. He has been a very active community member and served at length on accountability. A card will be sent to him.
- **Enrollment 278**

### ACTION – Consent B

1. **Approve Resignation** – Approve Susan Opfer, Melissa Bowker and Kayla Nieman resignation for the 2023-2024 school year.
2. **Ratify Employee Termination** – Approve ratification of Jon Reese, as Middle School Asst. Track Coach.
3. **Approve Middle School Asst. Track Coach** – Approve Kyrei Zion as MS Asst. Track Coach.
4. **Approve May Retention Stipend Paycheck for May** - Approve a \$2000 Retention Stipend to every employee returning for the 23-24 school year with contract/letter of agreement signed by the time May Payroll is started.
5. **Approve Fee List** – Approve the proposed Fee List for 23-24 school year.
6. **Approve Staff Computer Bid.** Approve the proposed bid from Veria Technology in the amount of \$12,870 for staff computers.
7. **Approve Salary Schedules for 23-24** – approve the Salary Schedule for 23-24 as presented.
8. **Approve Personnel for 23-24 School Year** – Approve the attached Non-probationary, Probationary, 140-Day, Long-Term Substitute, Classified, Additional duties for 23-24 school year.
9. **Approve Coaches/Extra-Duty Assignments.** Approve the attached Coaches/Extra-Duty Assignments as presented.

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10. **Approve Out of District Students** – Approve the Out of District Students list as presented.
11. **Approve a Budget Public Hearing** – Approve May 23, 2023 at 5:30 pm.

Janet Maloney moved to approve Consent B Action items 1 through 11 as presented. Seconded by Tom Gresham and unanimously approved by a roll call vote.

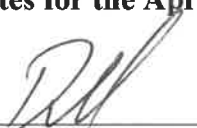
### DISCUSSION


1. District Newsletter – A draft of the newsletter was in the packet.

### **XIII. ADJOURNMENT**

1. **Next Regular Meeting May 23, 2023 at 6:00 pm.**
2. **Budget Public Hearing May 23, 2023 at 5:30 pm.**
3. **Adjournment at 6:20 pm.**

**Minutes for the April 25, 2023, meeting are approved as of May 23, 2023.**

  
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President of the Board

  
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Secretary to the Board