

## RECORD OF PROCEEDINGS

### ELBERT SCHOOL DISTRICT #200 MINUTES OF REGULAR MEETING March 29, 2022

#### I. CALL MEETING TO ORDER/ROLL CALL

President Olkjer called the regular meeting of the Board of Education to order at 6:31 pm. **ROLL CALL:** Tracy Ardrey, present; Tom Gresham, present by phone; Janet Maloney, Present; Del Olkjer, present; and Wendy Walp, present; also, in attendance were Superintendent Thompson, Principal Graves, Secretary McGuire, and Emily Cornell.

#### II. PLEDGE OF ALLEGIANCE –

#### III. ADDITIONS TO AGENDA – Add two resignations to Action Items 1 and a second facility use agreement to Action Item 6.

#### IV. APPROVAL OF AGENDA – Janet Maloney moved to approve the agenda for March 29, 2022. Seconded by Wendy Walp and unanimously approved by a roll call vote.

#### V. APPROVAL OF MINUTES (CONSENT A)

##### 1. Regular Meeting March 1 (February Meeting 2022).

#### VI. APPROVAL OF PAYROLL/EXPENDITURES (CONSENT A)

##### 1. Transfer from General Fund to Lunch Fund – \$1000.00

#### VII. APPROVAL OF FINANCIAL STATUS (CONSENT A) Janet Maloney moved to approve all the Consent A items; March account payables and payroll, and February (March 1, 2022) Regular Board Meeting minutes as presented. Seconded by Wendy Walp and unanimously approved by a roll call vote.

#### VIII. SPECIAL RECOGNITIONS – Mrs. Thompson recognized Lynette Rogers as she completed her State Audit and there were zero compliance issues – the first time ever in school history!! Also, we should thank the Elbert County Sheriff's office for donating a snow cone machine!!

#### IX. AUDIENCE TO VISITORS – Peter Huidekoper came to the meeting to introduce himself. A group of 7 students and himself will visit our school on April 15<sup>th</sup> to look at a day in a rural school, to tour and observe, as they work on Policy Studies for a Colorado Education Policy.

**TECH PRESENTATION** – Jake, a Representative with K12ITC, spoke about their company's services to schools handling the technology equipment through their program "ALBERT". Albert is a five-year program that includes all hardware and is managed off-site by K12ITC. They have a help desk for teachers so they can put in a help request and they will be contacted by an Albert tech. Maretta Glander will be the "boots on the ground" technology person that will handle technology issues in-house as Albert staff need someone to be their main communication point.

Lauren Millard presented a cost comparison between the current technology costs for the District working and maintaining our current

## RECORD OF PROCEEDINGS

---

technology and what Albert would cost if the school would decide to pursue being in a contract with K12ITC. In the first year, a savings of approximately \$14,733.00 could be achieved by contracting with K12ITC. There is a one-time setup fee of \$8078 that would be charged in the first year and not in the subsequent four years.

Questions and answer session took place by the Board.

### X. **REPORTS -**

1. **Teacher/Staff Report - none**
2. **Accountability** – March minutes will be emailed. Mr. Graves reported that the annual school surveys results: 52 parent surveys, 50 staff, and 100% of Secondary Student surveys were completed.
3. **Transportation** – See written report. Mrs. Thompson indicated the transportation team is looking at a bus that would be handicap accessible, would be mountain ready, would trade bus 11 and have a payment for the difference.

Missing personnel files for the Transportation Department have been recovered.

4. **Building/Maintenance – Jose Rocha** – Mr. Rocha went over the two bids received for the summer outside paintwork on the school building. A bid review team looked over the two proposals and a recommendation for tonight is the TECC Painting bid for \$32,325.
  - **Building Maintenance** – see attached
  - **Grounds Maintenance** – see attached
  - **Special Projects** – see attached
5. **Booster Club** – Minutes will be emailed. Mrs. Walp provided members with minutes for the most recent Booster Club meeting. The Elementary has requested Booster's help with their year-end trip.
6. **BOCES** –
  - **SAC Meeting** – canceled
  - **Board meeting May 2022**
7. **Mrs. Ardrey/Mr. Gresham** – none
8. **Athletic Director – Principal/Athletic Director Graves reported:**
  - **Coaching update** – Coach Graves says we are staffed for all the high school coaching positions next year. The middle school has some gaps in several positions.
9. **Administration** –
  - **Staffing Update** – Sara Schuster has turned in her notice and April 15<sup>th</sup> will be her last day so Kristen Welch has agreed to fill in as Ag Science substitute through the end of school. She will also be paid sub-pay for the remaining FFA activities. We have a substitute in SSC until the end of the year filling the vacated spot from March 18th. Mrs. Thompson reviewed the recommendations she will make tonight for Secondary Social Studies, Assistant

## RECORD OF PROCEEDINGS

---

Principal, Science/AG/CTE Director, and a Technology/Athletic Secretary. We do have a potential candidate for the Secondary English position.

- **State/District Assessments** – 5 students are opting out of State Assessments. Testing will begin on April 5<sup>th</sup>.
- **Evaluations** – All teachers met the minimum requirement to be effective in the overall teacher evaluation. All Classified evaluations are done.
- **School Climate Survey results** – Information made available earlier in the meeting in the Accountability report.
- **Parent /Teacher Conferences** – Less than 20% of the secondary parents came to the in-person teacher conferences. At the elementary level, all parents have been seen except for 5 students.
- **Master Plan Update** – Mrs. Thompson will meet remotely with a representative of Slaterpaul on April 5<sup>th</sup>. They are interested in adding an addendum to the existing master plan.
- **Propane Update** – Will White has assured us that since we have not yet used all of our gallons of propane purchased we will have until May 31, 2022.
- **Grant with Elizabeth** – Elizabeth High School and Elbert High School are working together on another grant similar to the Rise grant. Our portion of the grant would be for \$250,000 for Woodshop. Plans include a Metal Building for storing wood projects on a daily basis. This would replace the two Connex's that are outside of the Woodshop. Also, a greenhouse will be included in the grant.
- **PS Grant** – The preschool has received a Child Care Operations Stabilization and Workforce Sustainability Grant for \$30,393. The District will start receiving money in March and carry through in equal installments to November. This hopefully will help fund the replacement of linoleum in the preschool room.
- **Budget Items** – We are looking at various items proposed in the 2022-2023 budget, including a backup mower (Kubota) a Bus, van, HVAC software, etc. All will be discussed at the budget workshop in April.
- **Salary Schedule comparison** – Mrs. Thompson discussed what surrounding schools' base starting teacher salaries are: Elizabeth is \$36,000; Simla, \$38,000; Ellicott, \$35,000; Edison, \$37,000; Hanover, \$37,000; Miami Yoder, \$37,000; Calhan, \$35,000 going to \$36,000. Mrs. Thompson is thinking 5.88% for all other staff.
- **Graduation** – Mr. Olkjer will hand out diplomas at graduation.
- **Art Show** – The Air Academy Art Show is taking place in the school this year. Ms. Peterson has all artwork up in the hallways. Please try to look at the students' artwork we you all can.
- **Enrollment** – 280

## XII. NEW BUSINESS (CONSENT B)

## RECORD OF PROCEEDINGS

---

### ACTION – Consent B

Janet Maloney made a motion to amend the agenda to add action Item 7. Albert contract with K12ITK. Seconded by Tracy Ardrey and unanimously approved by a roll call vote.

1. **Approve Resignations** – Sara Schuster as the Agriculture Science Teacher effective 4/15/2022, and Tiffany Howey as a paraprofessional resigned as of March 27, 2022. Melojeane Zawilinski resigned today as Secondary English teacher.
2. **Approve Personnel** – Hire Jedidiah Larson, Secondary Social Studies, Caylin Davis court, Science/AG/CTE Director, Marettta Glander, Tech, Athletic Secretary, and Casey Erway, Temporary Paraprofessional.
3. **Approve Principal, Ap Contract/Dean of Students** – Hire Shawn Graves, Principal; Michael Aragon, Assistant Principal; and Cynthia Yoder, Dean of Students.
4. **Approve Paint Bids** – Approve the bid from TECC Painting in the amount of \$32,325 for work to be done after July 1<sup>st</sup>.
5. **Approve Board Work session and move April Reg meeting** - Board Work session will be April 18<sup>th</sup> at 5 pm. And the April Regular Meeting will be on April 18<sup>th</sup> at 6 pm.
6. **Approve Facility Usage Requests** – Anthem, has asked to have a facility Usage Agreement to use the parking lot at the football field for parking for participants during a South Forty Ride, that will take place on June 18th.

The other facility usage request was canceled.

7. **Albert K12ITC – Contract with Albert powered by K12ITC beginning with the 2022-23 school year.**

Wendy Walp moved to approve Consent B, Items 1-6. Seconded by Tracy Ardrey and unanimously approved by a roll call vote.

### DISCUSSION

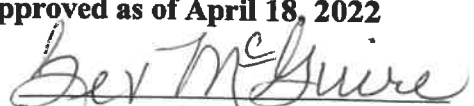
1. **District Newsletter** – was reviewed.

### **XIII. ADJOURNMENT**

1. **Next Regular Meeting April 18 at 6:00 pm.**
2. **Budget Workshop, April 18<sup>th</sup> at 5 pm.**

Minutes for March 29, 2022, are approved as of April 18, 2022

  
\_\_\_\_\_  
President of the Board

  
\_\_\_\_\_  
Secretary to the Board