
RECORD OF PROCEEDINGS

**ELBERT SCHOOL DISTRICT #200
MINUTES OF REGULAR MEETING
December 15, 2021**

- I. CALL MEETING TO ORDER/ROLL CALL**
President Olkjer called the regular meeting of the Board of Education to order at 6:31 pm. **ROLL CALL:** Tracy Ardrey, present; Tom Gresham, present; Janet Maloney, excused absence; Del Olkjer, present; and Wendy Walp; also, in attendance were Superintendent Thompson, [REDACTED], *ben* and Secretary McGuire.
- II. PLEDGE OF ALLEGIANCE –**
- III. ADDITIONS TO AGENDA –**
- IV. APPROVAL OF AGENDA –** Tracy Ardrey moved to approve the agenda for December 15, 2021. Seconded by Tom Gresham and unanimously approved by a roll call vote.
- V. APPROVAL OF MINUTES (CONSENT A)**
1. **Regular Meeting November 16, 2021, and Special Meeting November 16, 2021.**
- VI. APPROVAL OF PAYROLL/EXPENDITURES (CONSENT A)**
1. **Transfer from General Fund to Lunch Fund – none**
- VII. APPROVAL OF FINANCIAL STATUS (CONSENT A) –** Wendy Walp moved to approve all the Consent A items for the late run of checks and payroll for November and the month of December accounts payable; to include Payroll and late Expenditures for November, December account payables and Payroll, and November Special Meeting and Regular Meeting minutes as presented. Seconded by Tracy Ardrey and unanimously approved by a roll call vote.
- VIII. SPECIAL RECOGNITIONS –** Mrs. Thompson recognized the Elbert secondary band, Mr. Goodger, and everyone who helped make the Christmas Concert a success!
- IX. AUDIENCE TO VISITORS –**
- X. REPORTS-**
1. **Teacher/Staff** – no report
 2. **Accountability** – no meeting due to the Christmas Concert on the same evening.
 3. **Transportation** – See written report
 4. **Building/Maintenance -**
 - **Building Maintenance** – see attached
 - **Grounds Maintenance** – see attached
 - **Special Projects** – see attached
 - **Emergency Shut- off system (ESO) for the Propane tank** – There are a few additional items that need to go on the Propane Tank after the inspection from 11/24/2021 that will require an extension of the Dec. 24, 2021 deadline:
 - A) Fire Safety Analysis, usually conducted by the certified Fire Safety Engineer, pending communication from Elbert Fire Protection District.

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- B) Fire Extinguisher install to occur when annual fire extinguisher inspection and servicing occur with ADT Commercial during January 2022.
5. **Booster Club** – Minutes were emailed. Booster Club donated \$500.00 for the AR Party for the Elementary on the last day of school before break, December 17, 2021.
 6. **BOCES** –
 - **SAC Meeting** – 12/10/2021 minutes emailed
 - **Board Meeting** – 12/16/2021 – Not attending we have our monthly board meeting.
 7. **Park and Recreation –Mrs. Ardrey/Mr. Gresham** – PeeWees are playing Basketball this year with 3 teams. They were scheduled to have games at Elbert on December 18th however it was moved to January 15th because the Gym floor is receiving maintenance on Dec. 18th from Brand Name Quality Floors.
 8. **Athletic Director – Principal/Athletic Director Graves reported:**
 - **Basketball numbers** – High School Basketball numbers for this year's season are: 9 Girl athletes and 16 Boys athletes.
 9. **Administration** –
 - **Christmas Concert** – The turnout for the Christmas Concert was great. The concert was very good. It worked well with the Elementary program first with a small intermission and then Secondary Band performed.
 - **ASVAB Results**– The Juniors did not do as well as junior classes from the past. Several will take a re-take of the ASVAB. Mr. Sandt will work with those students needing to re-take the test on some test-taking skills.
 - **Bus and other requests from Kiowa** – Kiowa's buses are both broken down and they are looking for help perhaps with borrowing a bus and/or bus and driver, our insurance policy discourages this so we are not able to help with that issue. They are training new staff and looking for some help networking with some of our office staff, i.e., mill levy paperwork, etc.
 - **MTECH Renewal** – Mrs. Thompson indicated that the 3-year contract with MECH for the District's HVAC system is needing to be renewed. MTECH has proposed to do another 3-year service contract at the same rate as the past 3 years, in the amount of \$24,555.00 per year.

The improvements they have made in the running of the HVAC in the last three years have been tremendous and they know our system now and work well with Mr. Rocha. Mr. Rocha would like to continue with MTECH because of the job they have done on the system, and their technician knows our system thoroughly. MTECH's offering of the same annual fee for three more years

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seems like a very fair offer and good for the continuity of our HVAC system maintenance.

- **Tim Buchanan** – Tim Buchanan was unable to attend the meeting however he left a book for all to read and a webinar to watch giving information of what his new program is about. Mrs. Thompson will try to get him to put a proposal together for the Board to review.
- **CBI Audit** – The CBI Audit was completed once the District's Policy GBI was amended and then reviewed by the CBI Audit team. We received a letter of compliance and that we are good for another three years when another CBI Audit will take place.
- **ESSER III** – Esser III budget is due on December 16. The Budget was submitted to CDE on December 8th and we are waiting for feedback and/or final approval of the application.
- **FINALS** – Semester finals are in process and will wrap up tomorrow.
- **Enrollment – 284** – It looks like we will be starting another 1st grader right after Christmas break.

XII. NEW BUSINESS (CONSENT B)

ACTION – Consent B

1. **Ratify Mill Levy Certification** – Mill Levy was certified to Elbert County on December 14th, General Fund Mill Levy of 21.596, Voter approved bond of 7.132 for a Total General Fund of 28.732.
2. **Approve Sub Bus Driver** – Hire Don Greenawalt as Substitute Bus Driver, his CDL was recently approved.
3. **January Work Session** – A February work-session/Special Meeting was scheduled for Feb. 15th at 6:30 p.m.

Wendy Walp moved to approve Consent B, Items 1- 3 as presented. Seconded by Tom Gresham and unanimously approved by a roll call vote.

DISCUSSION

1. **District Newsletter** – the Board looked over the draft newsletter and indicated they really like the additions of the essays by the students and all the additional pictures.

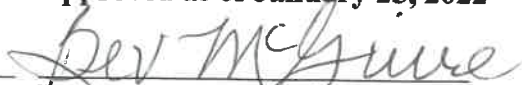
XIII. ADJOURNMENT

1. **Next Regular Meeting January 25th, 2022, at 6:30 pm.**

Minutes for December 15, 2021, are approved as of January 25, 2022



President of the Board



Secretary to the Board