
RECORD OF PROCEEDINGS

ELBERT SCHOOL DISTRICT #200 MINUTES OF REGULAR MEETING July 24, 2023

- I. **CALL MEETING TO ORDER/ROLL CALL**

President Olkjer called the regular meeting of the Board of Education to order at 6:00 pm. **ROLL CALL:** Tracy Ardrey, present; Tom Gresham, present; Janet Maloney, present at 6:15 pm; Del Olkjer, present; and Wendy Walp, present; also, in attendance were Superintendent Thompson, Principal Graves, Secretary McGuire and Emily Cornell. Jedidah Larson and Carrie LaFollette will be attending many meetings this year; they both are working this year on getting their administrative certification.
- II. **PLEDGE OF ALLEGIANCE –**
- III. **ADDITIONS TO AGENDA – none**
- IV. **APPROVAL OF AGENDA –** Tom Gresham moved to approve the agenda for July 24, 2023. Seconded by Wendy Walp and unanimously approved by a roll call vote.
- V. **APPROVAL OF MINUTES (CONSENT A)**
 1. **Regular Meeting June 27, 2023.**
- VI. **APPROVAL OF PAYROLL/EXPENDITURES (CONSENT A)**
 1. **Approval of Transfer from General to Lunch –** Transfer \$5,000.00 from General Fund to Lunch Fund.
- VII. **APPROVAL OF FINANCIAL STATUS (CONSENT A) –** Tracy Ardrey moved to approve all the Consent A items, July account payables and payroll. Regular Board Meeting minutes from June 27, 2023. Seconded by Tom Gresham and unanimously approved by a roll call vote.
- VIII. **SPECIAL RECOGNITIONS –** Mrs. Thompson recognized the always-awesome Summer Crew! Summer crew is almost ready for school to start.
- IX. **AUDIENCE TO VISITORS – none**
- X. **REPORTS -**
 1. **Teacher/Staff Report –**none
 2. **Accountability –** None
 3. **Transportation –** See written report attached.
 - John Mattoon reported that we have our names in for two small buses. The back door handles do not meet Colorado School Bus State requirements and will need to be exchanged and the handles are on back order. Each bus will cost \$20,000 to \$35,000.
 4. **Building/Maintenance – Jose Rocha –** Mr. Rocha reported further on the following issue:
 - 1) Jose Rocha gave a summarization of the HVAC system since the building was completed and the various control issues since put

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into use. Mr. Rocha introduced David Yeadon, the representative from Long Building Intelligence. Mr. Yeadon presented Long's proposal to replace obsolete FX60 JCI Network Controller with the new N4 Supervisor. Mr. Yeadon explained the process and indicated that to install the system would take most of the fall to complete and that once installed an annual maintenance plan would begin. The cost of the system install would be \$28,958.00, and then once the new N4 Supervisor is installed an annual maintenance would start and would be \$12,708.00 with monthly installments of \$1,059.00.

- **Building Maintenance – see attached.**
- **Grounds Maintenance – see attached.**
- **Special Projects – see attached.**

Wendy Walp moved to add an Agenda Item 7. Approve the proposed Long's N4 Supervisor system with the project price of \$28958.00, and Agenda Item 8. Approve the Long's proposal for annual maintenance of \$1059.00 per month for the 5 year Level Term Agreement via Impact Driven Service. Seconded by Tom Gresham and unanimously approved by a roll call vote.

5. **Booster Club** – Booster Club has been busy planning menus and doing all the food shopping for the Snack Shack at the Elbert County Fair. The Booster Club is printing the baseball jerseys for all staff for Back to School Night and the first day of school, they will also cover the 1/3 of the cost of the jerseys.
6. **BOCES** –
 - **No meeting**
7. **Park and Recreation – Ms. Ardrey/Mr. Gresham** – Mrs. Thompson asked if anyone had heard any talk of an Elbert softball team as a parent had inquired.
8. **Athletic Director – Principal/Athletic Director Graves reported:**
 - **Sports Update** – Summer sports are wrapping up. The Physical Night that was provided by PeakMed completed 42 student athlete physicals. Coach Graves is busy getting coaches all registered for the 2023-24 school year.
9. **Administration** –
 - **Schedule (update CTE)** – All schedules for secondary students are completed for the start of school.
 - **Co Action grant update/suggested changes** – 1. Fire Suppression cost would be \$75,000 2. Welding grant came with stipulations that make this not possible going forward: 1) require 150 Ft. per student and 2) Mrs. Davis court must be the teacher. 3. Fire List 4. Vehicle Purchase of 1 Suburban and 2 Buses 5. Trailer Purchase: A \$20,000 trailer in Kiowa for \$20,000 or a used white trailer for \$7500.00 or a \$10,000 tax credit.

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- **1st day – staff 8-9 students 8/16** – Back to School Night will be 8/10.
- **In-service agenda** – An in-service agenda was sent out to all staff. In-service will begin August 9th and go through August 15th.
- **Back to School Night** – Back to School Night is Aug. 10th from 4:30 pm to 6:30 pm.
- **CASB REGIONAL** – The CASB Regional meeting will be August 24th in Limon.
- **Banking Update**– This transition will probably take place in November.
- **Water Board Letter** – Letter is in the Board Packet.
- **Enrollment 286 estimate**

XI. New Business

ACTION – Consent B

1. **Approve Personnel** – Approve Kristen Welch, as the new Science/Ag CTE Director and Kyrei Zion as the 2nd HS Girls Basketball Assistant (\$1000 Contract coming from Del Olkjer and Carrie’s contract amount).
2. **Approve Out of District Students** – Approve 1 preschooler, 1 kindergartener, 1 2nd grader, 1 5th grader and 1 10th grader.
3. **Approve Subs** – Approve attached list.
4. **Approve 2023-2024 Emergency Operations Handbook** – Approve with the updated 2023-24 Emergency Handbook with updated Camera System information to finalize the updates.
5. **Ratify District Property Sale** – Ratify the sale of the property at the asking price of \$180,000.
6. **Ratify Skid Steer** - Ratify the purchase of the skid steer on a 5-year payment plan for \$70,825.60.
7. **Approve the proposed Long’s N4 Supervisor system with the project price of \$28958.00 to be paid out of Capital Reserve Project Fund.**
8. **Approve the Long’s proposal for annual maintenance of \$1059.00 per month for the 5 year Level Term Agreement via Impact Driven Service.**

Tom Gresham moved to approve Action Items 1. through 8. As presented. Seconded by Tracy Ardrey and unanimously approved by a roll call vote.

DISCUSSION

1. CASB Regional Meeting August 24th, 4:30 in Limon.

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2. Board Election Update - This election year is for three seats. Tracy Ardrey, Del Olkjer, and Tom Gresham. Tom Gresham is term limited. Call for Nominations and Ballot Petitions may go out beginning August 9.

XII. Adjournment

1. **Next Regular Meeting August 22nd, 2023, at 6:00 pm.**
2. **Adjournment at 8:15 pm.**

Minutes for the July 24, 2023, meeting are approved as of August 22, 2023.



President of the Board



Secretary to the Board