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## RECORD OF PROCEEDINGS

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### ELBERT SCHOOL DISTRICT #200 MINUTES OF REGULAR MEETING

August 27, 2019

- I. **CALL MEETING TO ORDER/ROLL CALL**  
President Williams called the regular meeting of the Board of Education to order at 7:05 pm. **ROLL CALL:** Fraley-Ferguson, present; Gresham, Present; Miller, Present; Wichaël, Present; and Williams, present; also in attendance were Superintendent Thompson, Principal Graves, and Secretary McGuire.
- II. **PLEDGE OF ALLEGIANCE –**
- III. **ADDITIONS TO AGENDA –** Transfer \$3500.00 to the Lunch Fund from General Fund
- IV. **APPROVAL OF AGENDA –** Jerry Wichaël moved to amend with the Lunch Fund Transfer of \$3500.00. Seconded by Tom Gresham and unanimously approved by a roll call vote.
- V. **APPROVAL OF MINUTES (CONSENT A)**
  1. **Regular Meeting 7/23/2019**
- VI. **APPROVAL OF PAYROLL/EXPENDITURES (CONSENT A)**
- VII. **APPROVAL OF FINANCIAL STATUS (CONSENT A) –** Jerry Wichaël moved to approve all the Consent A items for the month of August as amended. Maylois Fraley-Ferguson seconded the motion and it was unanimously approved by a roll call vote.
- VIII. **SPECIAL RECOGNITIONS –** The Board and Mrs. Thompson recognized Bev McGuire for accomplishing the Health and benefits switchover. Roger Miller recognized the Administrators for a good beginning of the year staff in-service and especially the staff training involving the new safety plan, The 5 F's.
- IX. **Public Policy Input –** Approval of Policy Adoption
- XI. **AUDIENCE TO VISITORS –** none
- XII. **REPORTS-**
  1. **Teacher/Staff – Aaron Thieman –** Aaron Thieman came before the board to request a couple of items for the growing woodshop program. He has the opportunity to purchase a 22 inch surface saw with 4 sets of knives for \$3500.00. Also with the number of students taking woodshop there is a need for another Connex the size of last years to be able to store projects as the student are working on them. There is little room to move around with students and projects especially with the size of some of the projects.
  2. **Accountability**
    - **No meeting –** Kristen Welch will be going off the committee and Emily Kitching is interested in being a member. Otherwise all members from last year will be remaining.
  3. **Transportation –** Mr. Wills, Transportation director, submitted a written report.
  4. **Building/Maintenance**
    - **Gym Floor Update –** Summary attached

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- **Grounds Maintenance** – Summary attached
- **Special Projects** – Summary attached
- 5. **Booster Club** – no report
- 6. **BOCES** - First BOCES Superintendent's meeting will be September 13<sup>th</sup>.
- 7. **Athletic Director – Principal/Athletic Director Graves**
  - **Fall Sports numbers.** Currently 17 JH Volleyball athletes and 18 JH Football are participating. At the High School level, 22 girls are out for Volleyball and 21 Boys are out for Football.
  - **Cheerleading update** – Currently there are 6 HS girls out for cheerleading. Tonight we are recommending re-hiring Kathy Franek as HS Cheer Coach.
  - **Field House Update** – Field house is looking great after improvements that were made over summer and recent few weeks.
  - **CHSAA Cards** – Coach Graves handed out CHSAA cards for the Board members.
- 8. **Administration** –
  - **CA - Stephanie.** – Mrs. Gillen is looking at taking a Technical Math trip for 5 to 6 of the older students.
  - **1<sup>st</sup> week with kids** – We are three weeks into the year with our students. The year so far is amazing.
  - **Kids in special programs** – There are 17 students in concurrent enrollment classes, 2 students doing catch-up and 1 student at Peyton doing the Auto program and 1 student taking welding.
  - **Accountability charges/members** - There was a new family Potluck at the Russel Gates Mercantile. A few families were there. Hopefully in the future the event will draw more families.
  - **Student Discipline** – There are 3 student on Safety Plans at this time.
  - **SRO** – The Sheriff's Office has hired an SRO Officer. The officer is a 20 year retired school officer who will work with 4 or 5 schools.
  - **Upcoming assemblies** – There will be a Distracted Driving Assembly that will deal with cellphones usage and other students in a vehicle, etc. This assembly will be Thursday Oct. 31<sup>st</sup>, 2019.
  - **DPF/SPF Accreditation** – We are accredited based on preliminary reports.
  - **Financial Audit** - \$216,000 – The District increased fund balance by approximately 216,000 so 18-19 was another fiscally sound year.
  - **Enrollment** – 256 estimate ( 6 students from last year not accounted for)

## XII. NEW BUSINESS

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### ACTION

1. **Approve Out of District** – Tom Gresham moved to approve the Out of District applications as recommended. Jerry Wichaël seconded the motion and it was unanimously approved by a roll call vote.
2. **Approve Extra Duty Pay for all staff serving in additional job capacity.** - Jerry Wichaël moved to approve Extra Duty Assignment pay to employees for September Payroll, \$1500.00 for full-time staff and part-time the portion of their hours worked per month. Seconded by Maylois Fraley-Ferguson and unanimously approved by a roll call vote.
3. **Approve Personal and Coaches** - Tom Gresham moved to approve Vicki Tyler, for the Paraprofessional position, Ladonna Kerbs as Mentor to Amy Hebert, Maryrobin Wills as HS Matchwits Coach and Kathy Franek as HS Cheer Coach. Seconded by Jerry Wichaël and unanimously approved by a roll call vote.
4. **Approve Substitute teachers and Bus drivers.** Chris Williams moved to approve the substitute teachers and substitute bus driver list (see attached). Seconded by Jerry Wichaël and unanimously approved by a roll call vote.
5. **Approve BOCES Contract** – Roger Miller moved to approve BOCES contract for 2019-2020. Seconded by Chris Williams and unanimously approved by a roll call vote.
6. **Ratify Chromebook purchases** – Tom Gresham moved to ratify the Chromebook purchase and cases in the total amount of \$8932 for both Chromebooks and the cases. Seconded by Maylois Fraley-Ferguson and unanimously approved by a roll call vote.
7. **Ratify Ventilation Repairs** – Jerry Wichaël moved to ratify the purchase of Return Air Grills, \$3600.00 which remove the wind tunnel affect and better ventilation through the school. Seconded by Roger Miller and unanimously approved by a roll call vote.
8. **Approve Wood Shop Purchases** - Jerry Wichaël moved to approve the purchases for Wood Shop which include, the Surface Saw in the amount of \$3500 and the Connex not to exceed \$4500.00. Seconded by Tom Gresham and unanimously approved by a roll call vote.
9. **Approve Policies EHC & KE-R Final Adoption** as Presented the last two months. Tom Gresham moved to approve the Final Adoption of Policies EHC and KE-R as presented the last two months. Seconded by Jerry Wichaël and unanimously approved by a roll call vote.
10. **Approve Facility Usage Request and Standing Facility Usage Agreement - Park & Rec, Brownies, Elbert Women’s Club, 4-H, EWSD, Republican Party, Boy Scouts, Good News Club, Yoga, Roann Keen Music, Comanche Creek HOA and the Elbert Fire Station, ECSO, and Mrs. Thompson removed the request from The Beautiful State Workshop in the library Oct 19 & 20<sup>th</sup>.** Chris Williams moved to approve the standing annual usage agreements as presented. Seconded by Roger Miller and unanimously approved by a roll call vote.

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### DISCUSSION

1. District newsletter – Many pictures will be added to a great opening of a new school year newsletter.
2. CASB Regional and Delegate Meetings – Discussion indicated that the CASB Representative would look into the Fall Conference and decide whether to go in the fall or winter or both. The Regional meeting Board members will look at whether any will attend. Decisions will be made soon.
3. Board Meeting Effectiveness - none

### **XIII. ADJOURNMENT**

1. **Next Regular Meeting – September 24th, 2019 @ 7 pm.**
2. Meeting adjourned at 8:55 p.m.  
**Minutes for August 28, 2019 are approved as of September 24, 2019.**

  
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President of the Board

  
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Secretary to the Board

# Maintenance Board Report 8-27-2019

## 1. Building Maintenance

- Completed Concrete Floor re-coating Project – epoxy based finish with high traffic protection
- Locker Room & Public Restrooms Re-painting reaching completion - Richard
- Return air grills installed throughout main facility - removes wind tunnel effect causing security issue with ext. doors not closing, ceiling tiles being sucked up into ceiling. Also corrected warm return air temp. which fixed RTU's 2 & 3 (classroom wings) from tripping off low mixed air temp. alarms
- Football Locker Room re-build and re-install – Richard led project
- AED now added to 3<sup>rd</sup> floor – courtesy of Boces
- Plumbing repairs ongoing

## 2. Grounds Maintenance

- Weed Treatment – 20 gallons of weed killer throughout all facility grounds
- Football Preparation, and football field dimensions re-measure
- Mulch refresh/resupply on Playgrounds
- Dead Deer removal

## 3. Special Projects

- Signage Additions – Roundabout Pre-k Drop-off, Play Areas Closed to Public, Practice Fields & Athletic Fields
- Final Sound System Training was completed this month – handoff to Andy as lead, Jose secondary,

### Issues: Facility Usage

-wear and tear of facility grounds, trash removal and more...