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## RECORD OF PROCEEDINGS

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### ELBERT SCHOOL DISTRICT #200 MINUTES OF REGULAR MEETING February 25, 2016

- I. **CALL MEETING TO ORDER/ROLL CALL**  
President Williams called the regular meeting of the Board of Education to Order at 7:00 pm. **ROLL CALL:** Fraley, present; Gresham, present; Miller, present; Wichaël, present; and Williams, present; also in attendance were Superintendent Thompson, Principal Graves, Asst. Principal/Transportation Director Opfer and Secretary McGuire.
- II. **PLEDGE OF ALLEGIANCE –**
- III. **ADDITIONS TO AGENDA –** Mrs. Thompson indicated that the Lunch Fund transfer is \$4000.00.
- IV. **APPROVAL OF AGENDA –** Jerry Wichaël moved to approve the agenda for February 25, 2016. Seconded by Roger Miller and unanimously approved by a roll call vote.
- V. **APPROVAL OF MINUTES (CONSENT A)**
  1. **Regular Meeting Minutes, January 26th, 2016**
- VI. **APPROVAL OF PAYROLL/EXPENDITURES (CONSENT A)**
  1. \$4000.00 transfer from General Fund to Lunch Fund.
- VII. **APPROVAL OF FINANCIAL STATUS (CONSENT A)** Roger Miller moved to approve all the consent A items for the month of February. Seconded by Jerry Wichaël and unanimously approved by a roll call vote.
- VIII. **SPECIAL RECOGNITIONS –** Mrs. Thompson recognized both the Girl's and Boy's Basketball team for qualifying for the District tournament in Limon.
- XI. **Public Policy Input –** Jen Pattavina addressed the board regarding the Superintendent Evaluation Board Work Session that was posted as a Board Work Session she said that should be done as a Special Meeting with an executive session not as a work session as posted. Board discussion took place and it was agreed that the evaluation should be done within a regular or special meeting with an executive session called. This matter will be corrected for future evaluations.
- XII. **AUDIENCE TO VISITORS –** none.
- XIII. **REPORTS-**
  1. **Teacher/Staff –** Mrs. Olkjer and Mrs. Schuster gave a review of the Science Field Trip to Keystone that was in February. 31 students went on the trip. Mrs. Schuster also gave an update on the two agriculture classes, Intro to Ag Science and Agricultural Science we will offer next year. Hopefully Perkins funds will become available for them. Home Depot made a donation of a leather kit and some walnut wood.
  2. **Accountability –**
    - **Next Meeting March 9, 2016 at 5:00 p.m.**
    - **Last meeting Feb. 10, 2016 at 5 pm –** A major topic was a discussion regarding the survey for Parents, students, and staff. Accountability will have volunteers in the Board room during

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Parent/Teacher Conferences to ask parents to fill out the survey on the 14<sup>th</sup> of March.

3. **Transportation** – Mr. Opfer submitted a written report.
4. **Building/Maintenance** –
  - **Summer Maintenance Plans** – Mr. Hinshaw and Mr. Goodman will handle summer maintenance which will mainly consist in the school building of painting and shampooing. The goal post will need to be moved on the football field.
5. **Booster Club – Meeting 3<sup>rd</sup> Wednesday at 5 pm** – The school board extended a big thank you to the Booster Club for their gift certificate they received in January for Board appreciation week.
6. **BOCES**
  - **SAC Meeting** – Mrs. Thompson attended 2/12/16
  - **Board Meeting – 2/25/16** – this is same night as our school board meeting so no one could attend.
7. **Park and Recreation** – There seems to be some confusion with Pee Wee Baseball at this time as to where games will be played.
8. **Athletic Director** – Coach Graves gave the following report:
  - HS Asst. track Coach – an assistant is still needed.
  - Regional Basketball – Regional HS Basketball will be in Glenwood Springs in March.
  - Winter Sports Awards Girls 3/15 and Boys 3/17 @ 6:30.
9. **Administration** –
  - **Spring Testing Schedule/letter** – There will be an admin meeting about our opt-out policies and the letter that will go out to parents.
  - **ECAW Coaching** – Every teacher must follow the ECAW program (Every Child A Writer). This is a grammar based program and as beginning grammar is achieved additional levels of grammar are added.
  - **Calendar 2016-17.** The draft calendar has been completed and is available for staff to review, make comments, and then the calendar will be brought to the board in March.
  - **Course Offerings** – A traditional schedule is being worked on and many parents are asking for concurrent enrollment options. So at this point a traditional schedule is being put together trying to allow for concurrent options that will be available to fit in and along with the offering of classes at the high school level at school.
  - **Graduation Guidelines** – The first session of the committee was a brainstorming session mainly. The guidelines that are ultimately set will affect the class of 2021
  - **Parent/Teacher Conferences 3/14** – Conferences are from 1 pm to 7:30 pm on March 14.
  - **School Climate Survey roll out 3/14** – The school climate survey will roll out on March 14. Accountability will help try to have parents do the survey when they attend conferences on March 14.
  - **Enrollment – 217**

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### XII. NEW BUSINESS ACTION

1. **Approve Superintendent's Evaluation/Contract** – Jerry Wichaël moved to approve the Superintendent Evaluation. Seconded by Tom Gresham and unanimously approved by a roll call vote.
2. **Approve Alternate Date for March Board Meeting** – Roger Miller moved to approve the alternate date for the March Board Meeting of the 31<sup>st</sup> at 7 pm. Seconded by Maylois Fraley unanimously approved by a roll call vote.
3. **Approve a Budget Work Session.** Roger Miller moved to approve the budget work session for March 31<sup>st</sup> at 5:00 pm. Seconded by Tom Gresham and unanimously approved by a roll call vote.
4. **Ratify School Closure 2/2 & 3/2016.** Jerry Wichaël moved to ratify the school closure on 2/2 and 2/3, 2016 due to inclement weather. Seconded by Maylois Fraley and unanimously approved by a roll call vote.

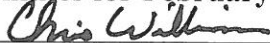
### DISCUSSION

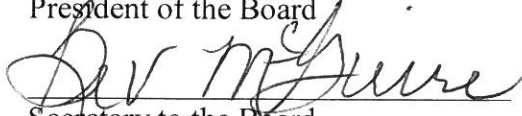
1. **District Newsletter.** Draft newsletter was in the packet for the board to review.
2. **Board Member Effectiveness** – The board all agreed they would like to go to CASB and the Capitol for the board training on March 16, 2016. The plan will be to meet at the school and leave at 7:30 am and return by 4:06 pm by the time school is out.

### XIII. ADJOURNMENT

1. **Next Regular Meeting** – March 31<sup>st</sup> @ 7:00 p.m.
2. **Board Budget Work Session** – March 31<sup>st</sup> @ 5:00 p.m.
3. Meeting adjourned at 8:20 p.m.

Minutes for February 25, 2016 are approved as of March 31, 2016

  
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President of the Board

  
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Secretary to the Board