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## RECORD OF PROCEEDINGS

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### ELBERT SCHOOL DISTRICT #200 MINUTES OF REGULAR MEETING

November 16, 2017

- I. CALL MEETING TO ORDER/ROLL CALL**  
President Williams called the regular meeting of the Board of Education to order at 6:03 pm. **ROLL CALL:** Fraley, present; Gresham, Present; Miller, present; Wichaël, present; and Williams, present; also in Attendance were Superintendent Thompson, Principal Graves attending to home Basketball games, and Secretary McGuire.
- II. PLEDGE OF ALLEGIANCE –**
- III. ADDITIONS TO AGENDA –** Transfer \$4000.00 to lunch fund.
- IV. APPROVAL OF AGENDA –** Jerry Wichaël moved to approve the agenda for November 16, 2017. Seconded by Tom Gresham and unanimously approved by a roll call vote.
- V. APPROVAL OF MINUTES (CONSENT A)**
- VI. Regular Meeting 10/24/2017**
- VII. APPROVAL OF PAYROLL/EXPENDITURES (CONSENT A)**  
\$4000.00 transfer from General Fund to Lunch Fund.
- VIII. APPROVAL OF FINANCIAL STATUS (CONSENT A)** Jerry Wichaël moved to approve all the Consent A items for the month of November. Seconded by Roger Miller and unanimously approved by a roll call vote.
- IX. SPECIAL RECOGNITIONS –** Superintendent Thompson recognized Sue McClain for all the goodies the past few months for the Board and staff during regularly scheduled board meetings. Also, Shelly Gould has started a Kindness club and they greeted all students at the door Friday Nov. 10, 2017 with donuts in honor of Kindness Day, November 13<sup>th</sup>.
- X. Public Policy Input -** None
- XI. AUDIENCE TO VISITORS –** None
- XI. REPORTS-**
- 1. Teacher/Staff –** None
  - 2. Accountability.**
    - **Minutes will be emailed.** Small monthly meeting with Emily Kitching, Tracy Ardrey and Mrs. Thompson.
  - 3. Transportation –** Mrs. Rosburg submitted a written report. The Transportation Review performed by CDE on November 15<sup>th</sup> went very well.
  - 4. Building/Maintenance –**
    - **Warranty Updates –** List for the warranty is getting smaller because we are out of warranty however, Polar Ice refrigeration checked the freezer in the kitchen and Mrs. Eads reports it seems to be operating much better. The LEED is still in the process.
    - **District house hot water heater/furnace status/cost –** The house is complete and we are currently waiting on the invoiced billing from All Seasons, Inc.
    - **Driver's Education Car –** The Board will set parameters for the final selection of a driver's education car and then Mr. Hinshaw

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will look for cars available to fit in those parameters by the first of the year.

5. **Booster Club** – Minutes emailed. A letter from the Booster Club was circulated to families.
6. **BOCES** –
  - **Next Meeting 11/17/2017**
  - **Next Board Meeting 12/7/2017** – Mrs. Thompson will follow up with BOCES to determine if our out-going board representative and the in-coming representative both need to attend the December meeting.
7. **Park and Recreation** – Mr. Williams reported Peewee's are practicing now. Four athletes are coming from Kiowa. There will be a pre-season tournament for the Peewee league.
8. **Athletic Director – Principal/Athletic Director Graves reported:**
  - **Winter sports starting** – MS Basketball has 11 girls out and MS boys have 27 athletes, HS Girls Basketball has 13 girls out and HS Boys have 17.
  - **HS Cheer** – There will be no HS Cheer for the remainder of this school year.
  - **CLOC Update** – The top of the 1A number was set at 87, Elbert has 79 HS student at present. The 1A BFL next cycle (2 year): Elbert, Kiowa, Edison, Hanover, PPC, CSDB and ECA, at present Simla and Miami-Yoder will remain 2A. 1A District for Volleyball and Basketball for next cycle: Elbert, Kiowa, Edison, Hanover, PPC, CSDB and ECA, Deertrail, Genoa-Hugo and Cripple Creek Victor.
  - **CHSAA Football Committee is meeting 12/7/2017** – Mr. Graves will attend this meeting for the official HS FB league placement. MS FB will also move to 8-man. MS will play in a league of Kiowa, Calhan, Byers, Simla, PPC and Miami-Yoder.
9. **Administration** –
  - **3 school meeting** – Elbert held a three school meeting (Elbert, Kiowa and Elizabeth) on November 9<sup>th</sup> to start discussions about sharing programs: concurrent classes, VoAg classes, etc. Each school agreed to return to their home district and come back to the table in the spring.
  - **Healthy School Survey** – A CDE Healthy School survey will be completed by secondary students on Nov. 29<sup>th</sup>. Students maybe opted out by parents from participating in the survey.
  - **Christmas Concert** – The Christmas Concert is Wed., Dec. 13<sup>th</sup> at 7 p.m.
  - **Santa Sacks/Christmas from the Board** – Santa Sacks will be prepared by Secondary Student Council for the Concert. Culinary Arts will be doing Holiday Finger Foods for the Staff. This will be on Dec. 20<sup>th</sup>.

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- **Discipline Update** – There was a discipline issue at the last football game. EMT's were involved with a discipline issue and did not report it to school but this issue has been taken care of and EMT's now know to let administration know in the future of any incidents with students at Elbert School during a school activity.
- **Transportation Forms** – A packet for special education students within our district needing transportation to another school has been developed.
- **Road and Bridge Follow-up meeting:** The meeting went well, discussion was based on school closure notification procedure and the school zone signage. A new school zone sign was placed on County Road 98.
- **Enrollment – 231**

### XII. NEW BUSINESS

#### ACTION

1. **Approve Substitute Teacher/Bus Driver** – Roger Miller moved to approve the Stephen Field, and Noah Taube as Substitute teachers and Shelley Wildman and Scott Wills as substitute bus drivers. Seconded by Maylois Fraley and unanimously approved by a roll call vote.
2. **Approve Drivers Education Car Bid Parameters** – Roger Miller moved to approve the following parameters for the Drivers Ed car: \$10,000 to \$12,000 with the maximum mileage of 40,000 to be taken from the Capital Reserve Fund and to be found as soon as possible by January. Seconded by Jerry Wichaël and unanimously approved by a roll call vote.
3. **Approve Financial Audit and MD&A for 2016-17.** Jerry Wichaël moved to approve the Financial Audit and MD&A for 2016-17. Seconded by Roger Miller and unanimously approved by a roll call vote.
4. **Approve Maternity Leave Request.** Roger Miller moved to approve a Maternity Leave request from Sara Schuster. Seconded by Maylois Fraley and unanimously approved by a roll call vote.

#### DISCUSSION

1. District Newsletter – A draft newsletter is in everyone's packet.
2. CASB Convention – Ms. McGuire will check with CASB about the Delegate Assembly and then contact Tom Gresham to see when to register him.
3. Roger Miller made a request for a recognition of a staff person in December.

### XIII. ADJOURNMENT

1. **Next Regular Meeting** – December 19, 2017 @ 6:00 p.m.
2. Meeting adjourned at 7:14 p.m.  
**Minutes for November 16, 2017 are approved as of December 19, 2017**

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President of the Board

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Secretary to the Board

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