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## RECORD OF PROCEEDINGS

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### ELBERT SCHOOL DISTRICT #200 MINUTES OF REGULAR MEETING

July 26, 2022

- I. **CALL MEETING TO ORDER/ROLL CALL**  
President Olkjer called the regular meeting of the Board of Education to order at 6:00 pm. **ROLL CALL:** Tracy Ardrey, present; Tom Gresham, present; Janet Maloney, excused absence; Del Olkjer, present; and Wendy Walp, present; also, in attendance were Superintendent Thompson, Principal Graves, Secretary McGuire, and Emily Cornell, Business Manager.
- II. **PLEDGE OF ALLEGIANCE –**
- III. **ADDITIONS TO AGENDA –** Mrs. Thompson indicated that Action Item 9 Approve Additional Bank Signers to the following Funds’ bank accounts; General Fund, Lunch Fund, Grant Fund, Pupil Activity Fund, Capital Projects Fund ( AKA Land Account).
- IV. **APPROVAL OF AGENDA –** Tracy Ardrey moved to approve the agenda for July 26, 2022 with the addition of Action Item 9. Seconded by Tom Gresham and unanimously approved by a roll call vote.
- V. **APPROVAL OF MINUTES (CONSENT A)**
  1. **Regular Meeting June 28, 2022**
- VI. **APPROVAL OF PAYROLL/EXPENDITURES (CONSENT A)**
  1. **Approval of Transfer from General to Lunch of \$5000.00**
- VII. **APPROVAL OF FINANCIAL STATUS (CONSENT A)** Tracy Ardrey moved to approve all the Consent A items; July account payables and payroll. Regular Board Meeting minutes from June 28, 2022 as presented. Seconded by Wendy Walp and unanimously approved by a roll call vote.
- VIII. **SPECIAL RECOGNITIONS –** Mrs. Thompson recognized the summer crew for their amazing work preparing for the 2022-2023 school year! A lot of training, transitions and cleaning!!
- IX. **AUDIENCE TO VISITORS –** A second middle school student came before the board to address his failure to pass some of his 7<sup>th</sup> grade classes. He requested to be promoted with the understanding he needs to make-up the failed portion as well as keep passing grades during his 8<sup>th</sup> grade year this coming school year. He stated he would be committed to get this done. If the student is promoted, he will have an extra support class to help with his study skills and his making up the failed work.
- X. **REPORTS -**
  1. **Teacher/Staff Report –** none.
  2. **Accountability –** No meeting.
  3. **Transportation –** See written report attached. The school year will start with two bus routes. One of the substitute drivers will take his final test on the 10<sup>th</sup> of August, the first day of school. So hopefully he will be available to drive on the 11<sup>th</sup>.
  4. **Building/Maintenance – Jose Rocha –** Mr. Rocha said this is the season of working through inspections and manuals. The propane tank

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line was re-installed so the inspection extension can be completed, and the Emergency Plan was completed with a comprehensive update. The roof had some repairs, punctures from hail. The daytime custodian will be back next week and custodial will be fully staffed for the start of school.

- **Building Maintenance** – see attached
  - **Grounds Maintenance** – see attached
  - **Special Projects** – see attached
5. **Booster Club** – Wendy Walp Booster Club will be at Back-To-School Night on the 4<sup>th</sup> with some sort of refreshment available for students and parents and ready to recruit more Booster Club members.
  6. **BOCES** – no report
  7. **Park and Recreation** – Mrs. Ardrey/Mr. Gresham – Park and Recreation wrapped up Babe Ruth last weekend. There are some Park and Recreation totes in storage at the school that someone should look into to see if needed.
  8. **Athletic Director – Principal/Athletic Director Graves reported:**
    - **Physicals for 2022-2023 Sports** – 53 athletes from Elbert Secondary had physicals exams by PeakMed. The physical program works as a great fundraiser for the Athletics Department, \$550.00 was earned from the event. Only one physical exam did not pass.
    - **CHSSA Update** – Commissioner Chad Kroger hosted a virtual meeting. Courtesy Card will be changing this year. No longer will they be in plastic form they will be available electronically and can be installed on a phone.
    - **Track Update** – Coach Graves indicated he is having difficulty reaching the representative at Renner Sports to get some cost estimates but he is continuing to place calls.
  9. **Administration** –
    - **COVID Plan** – This year we will discontinue taking temperatures of all students as they enter the building. We will still have the equipment should an issue arise in the future. Our cleaning crew will continue to use COVID protocol for all cleaning of the buildings.
    - **Schedule** - a few minor changes have been necessary for the secondary schedule. Mrs. Yoder did a great job with getting all student schedules put together.
    - **In-service agenda** – Staff are due back to school on August 3 and students will return on August 10th.
    - **Back to School Night** – Back to School Night is August 4, 2022 from 4:30 to 6:30 pm.
    - **CASB Regional 8/24/2022 4:30 – 7:30 pm at Seibert** – At this point in time no one is planning on going to CASB regionals.
    - **Enrollment** – Estimate at this time is 275

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### XII. NEW BUSINESS (CONSENT B)

#### ACTION – Consent B

1. **Approve Out of District** – Approve two 4<sup>th</sup> grade out of district students.
2. **Approve Sub** – Approve the attached list of 11 substitutes.
3. **Approve Extra Duty Assignments** – Approve the attached list of Class Sponsors, Student Council, NHJS/NHS and Concessions Sponsors as presented.
4. **Approve Personal Leave Request** – Approve Miss Peterson request for a trip the week before Spring Break.
5. **Approve Classified Salary Schedule** – Adjust the Food Service Director pay by adjusting the Food Service Director base pay on the Salary Schedule by \$10,000.
6. **Approve Policy Revisions per attached list.** Approve policies as presented.
7. **Approve 2022-2023 Handbooks.** Approve Handbooks as presented.
8. **Approve Listing District Property for Sale.** Approve listing three lots in Academy Southeast that the School District owns; 21159 Marmot Drive, Lot 4, 21167 Marmot Drive Lot 5, and 21313 Marmot Drive, Lot 6 as presented.
9. **Approval Additional Bank Signers to the following Funds' bank accounts; General Fund, Lunch Fund, Grant Fund, Pupil Activity Fund, Capital Projects Fund (AKA Land Account).** Approve the number of Signers on the General Fund, Lunch Fund, Grant Fund and Capital Projects Fund bank accounts from three to four; Del Olkjer, Tracy Ardrey, Emily Cornell and Beverley McGuire. The Signers on the Pupil Activity from three to five; Kelli Thompson, Shawn Graves, Emily Cornell, Maretta Glander and Kyrei Zion as presented.

Wendy Walp moved to approve Consent B Action items 1 through 9 as presented. Seconded by Tom Gresham and unanimously approved by a roll call vote.

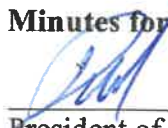
#### DISCUSSION

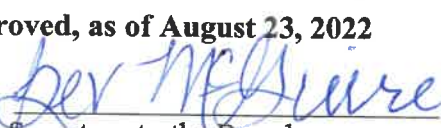
CASB Regional Meeting

### XIII. ADJOURNMENT

1. **Next Regular Meeting August 23, 2022 at 6:00 pm.**
2. **Adjournment at 6.48 pm.**

Minutes for July 26, 2022, are approved, as of August 23, 2022

  
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President of the Board

  
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Secretary to the Board

**RESOLUTION FOR THE SALE OF DISTRICT PROPERTY - 7.26.2022**


WHEREAS, the district owns four lots in Academy Southeast and plans to list three of the properties for sale; 21167 Marmot Drive, otherwise known as Lot 5, 21159 Marmot Drive, otherwise known as Lot 4, and 21313 Marmot Drive, otherwise known as Lot 6.

WHEREAS, the board of education believes it is in the best interest of the district to sell these properties at fair market value, as they will not be needed in the foreseeable future.

WHEREAS, the funds from the sales will be placed into a special investment account to grow and be readily accessible for future expansion of new or current facilities.

NOW, THEREFORE BE IT RESOLVED that the Elbert School District #200 Board of Education authorizes the above properties to be listed and sold.

ADOPTED AND APPROVED THIS day of July 26, 2022.

  
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President of Board of Education