

RECORD OF PROCEEDINGS

ELBERT SCHOOL DISTRICT #200 MINUTES OF REGULAR MEETING June 28, 2022

- I. **CALL MEETING TO ORDER/ROLL CALL**
President Olkjer called the regular meeting of the Board of Education to order at 6:06 pm. **ROLL CALL:** Tracy Ardrey, present; Tom Gresham, present; Janet Maloney, present at 6:40 pm; Del Olkjer, present; and Wendy Walp, present; also, in attendance were Superintendent Thompson, Principal Graves, Secretary McGuire, and Emily Cornell.
- II. **PLEDGE OF ALLEGIANCE –**
- III. **ADDITIONS TO AGENDA – none**
- IV. **APPROVAL OF AGENDA –** Tom Gresham moved to approve the agenda for June 28, 2022. Seconded by Wendy Walp and unanimously approved by a roll call vote.
- V. **APPROVAL OF MINUTES (CONSENT A)**
 1. **Special Meeting, May 24, 2022**
 2. **Regular Meeting May 24, 2022**
- VI. **APPROVAL OF PAYROLL/EXPENDITURES (CONSENT A)**
- VII. **APPROVAL OF FINANCIAL STATUS (CONSENT A)** Wendy Walp moved to approve all the Consent A items; June account payables and payroll. Special Meeting and Regular Board Meeting minutes from May 24th, 2022 as presented. Seconded by Tracy Ardrey and unanimously approved by a roll call vote.
- VIII. **SPECIAL RECOGNITIONS –** Mrs. Thompson recognized Todd Tyler, Maretta Glander and Melissa Bowker and the summer office/custodial crew for jumping in and quickly going to work to evacuate over 200 campers from the J Bar CC Camp when the fire broke out on June 15th.
- IX. **AUDIENCE TO VISITORS –** A middle school student came before the board to address his failure to pass some of his 7th grade classes. He requested to be promoted with the understanding he needs to make-up the failed portion as well as keeps passing grades during his 8th grade year this coming school year. He stated he will get this done. If the student is promoted, he will have an extra support class to help with his study skills and his making up the failed work.
- X. **REPORTS -**
 1. **Teacher/Staff Report –** Lynette Rogers gave the board an update of how her first year as Food Service director finished out. She had been helping our past director for several years with all the state reporting so that process went very well. The free lunch program of the last two years has kept the lunch staff very busy since they are serving record-breaking numbers of lunches. Free lunches are scheduled to end for the upcoming 22-23 school year.

Mrs. Roger attended the annual Food Service Conference and made alot of acquaintances with CDE staff as well as Directors from others

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schools. She will join a Co-op that is ran out of Falcon and this will help with lower food costs. She hopes to start an A La Carte alternative for students. The school received a \$10,000 food supply that will go toward helping with food purchases in the 22-23 school year.

Mrs. Rogers presented the difference between the running of the 1997 lunch program and the current lunch program. She indicated the Salary Schedule for the requirements and time it takes to run the food service program needs some adjustment in the director pay due to the day originally being 8:00 am to 2 pm. A day for this position now is about 7:30 am to 3:30 pm. She is asking that a review of the salary schedule regarding the Food Service Director position and some consideration be given toward the pay for a changed range of hours and pay.

2. **Accountability** – No meeting.
3. **Transportation** – See written report attached. There currently will be a hold on purchasing any new bus.
4. **Building/Maintenance – Jose Rocha** – The piping for the propane tank is scheduled for June 29th. Mr. Rocha also said the work on the Gym floor is complete and he feels the floors have never looked better. The Fire Safety Plan is not quite complete and will be available for approval at next month's meeting.
 - **Building Maintenance** – see attached
 - **Grounds Maintenance** – see attached
 - **Special Projects** – see attached
5. **Booster Club** – Wendy Walp reported that the April Plant and Craft Sale fundraiser that Booster Club put on at the Russell Gates Mercantile was a success. She also indicated Booster Club plan to be available at Back to School Night on August 4th to help greet students and parents.
6. **BOCES** –
 - **SAC Meeting** – 5/13/2022
 - **Board meeting** – 5/16/2022 – Board President and Superintendent attended by phone.
7. **Park and Recreation – Mrs. Ardrey/Mr. Gresham** – The Babe Ruth program will run until mid-July.
8. **Athletic Director – Principal/Athletic Director Graves reported:**
 - **Coaching recommendations** – There are a few coaching additions for this meeting. Wyatt McKnight as HS Head Track Coach; MS Head Girls Basketball Coach, Kyrei Zion; MS Asst. Basketball Girls Coach, Jackie Holden; and HS Asst. Girls Basketball Coach, Graycee Lay (shared stipend).
 - **Sports Wrap up** – Coach Graves indicated the spring sports had some successes, Baseball made post play and Track had two Athletes qualify for state and had great success in placing at the state meet.

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9. Administration –

- **2022-23 Schedule** – End of year activities all took place and were great. The Spring Concert was cancelled due to Mr. Goodger having to go back to Wisconsin due to a parent passing.
- **CoAction Grant denied** – The CoAction grant was not awarded and it will be protested. No rural schools were awarded and this will be asked to be re-addressed on July 13th hopefully.
- **Track Fund** – The track will need in four to five years approximately \$200,000 in repairs. A track reserve account within Capital Reserve Fund will be established in the budget to help build available dollars toward this cost.
- **Master Plan for the School** – Cord, Haplan and Macht have created a 3 potential site plan for a future K-3 school and we will need a work session for their presentation to the board.
- **Mr. Opfer – SRO proposal** – Mr. Opfer sent a proposal for the school for paid services as an SRO for the School District. The District is planning on the current SRO services of the Sheriff Department.
- **High Cost Grant has been received the amount of \$20,138.00** – The District received a grant from services that were provided to a student in the 2020-2021 school year.
- **Positions to fill front office secretary and switch staff person to a 2/3 paraprofessional/1/3 custodial position vacancy.** A proposal will be an action item in this meeting to hire Kyrei Zion as the Front Office Secretary and hire Kasey Albers to fill the 2/3 paraprofessional and the 1/3 custodial position vacancies.
- **Enrollment – 275 estimate**

XII. NEW BUSINESS (CONSENT B)

ACTION – Consent B

1. **Approve Personnel** – Approve the following personnel for the 2022-2023 school year; Leah Pardington, Kindergarten teacher; Scott Smith, Substitute Bus Driver; Kyrei Zion, Front Office Secretary; Re-assign Kasey Albers, Paraprofessional and part-time Custodial; and Josi Corne, paraprofessional.
2. **Approve Coaches** – Approve Wyatt McKnight as HS Head Track Coach; MS Head Girls Basketball Coach, Kyrei Zion; MS Asst. Basketball Girls Coach, Jackie Holden; and HS Asst. Girls Basketball Coach, Graycee Lay.
3. **Approve Classified Salary Schedule** – Approve adjusted Salary Schedule for Route Bus Drivers.
4. **Approve Final Transfers to General Fund and to Other Funds** – Approve the transfer of \$150,000 to the Capital Reserve Fund from General Fund.
5. **Approve 2021-2022 Supplemental Budget Resolution** – Not action needed.

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6. **Approve 2022-2023 Final Budget Appropriations and Expenditures Resolutions.** Approve the 2022-2023 Final Appropriation and Expenditure Resolutions as presented.
7. **Approve Resolution Spending Reserve Funding 2022-2023.** Approve the Resolution Spending Reserve Funding 2022-2023 as presented.
8. **Approve Suspension of Annual Leave Payout Policy GBGG-A paragraph 3.** GBGG-A paragraph 3.
9. **Approve Propane Bid** – Approve the Propane Bid from Glaser Gas in the amount of \$1.95 per gallon for \$33,000 for the 2022-2023 school year.
10. **Approve Workers Compensation Carrier** – Approve Copperpoint as the Worker’s Compensation Insurance carrier for 2022-23 for bid amount of \$7,580.00.
11. **Approve Property Insurance** - Approve Colorado School District Self Insurance Pool as the Property and Liability Carrier for 2022-23 for bid amount of \$126,885.
12. **Approve 2022-2023 Emergency Operations Handbook** – Approve the handbook as presented.
13. **Approve Out of District Student Requests** – Approve 4 student as Out of District students attending in the 2022-23 school year as presented.
14. **Approve Board Work Session – Master Plan** – Work Session for June 19th at 6 pm. in the Board Meeting Room.

Wendy Walp moved to approve Consent B: Action Items 1-4, delete item five, approve items 6 -8, pull item 9 out for a separate vote, approve items 10,11,13,14 and table item 12 until August. Seconded by Tom Gresham and unanimously approved by a roll call vote.

Tracy Ardrey moved to approve the Propane Bid from Glaser Gas - Kiowa with their bid of \$1.95 per gallon of propane for 33,000 gallons for 2022-23 school year. Seconded by Janet Maloney with a roll call vote as follows: Ardrey, aye; Gresham, abstain; Maloney, aye; Olkjer, aye; and Walp, aye.

DISCUSSION

1. Board Secretary Plan – Bev McGuire will remain Board Secretary as Emily Cornell transitions into the Business Manager position. This will be re-visited as the year 2022-2023 progresses.

Janet Maloney let the Board know that she will be out of town during the July 26th board meeting.


XIII. ADJOURNMENT

1. **Next Regular Meeting June 28th at 6:00 pm.**

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2. Adjournment at 7:40 pm.

Minutes for May 24, 2022, are approved as of June 28, 2022



President of the Board



Secretary to the Board