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## RECORD OF PROCEEDINGS

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### ELBERT SCHOOL DISTRICT #200 MINUTES OF REGULAR MEETING May 26, 2020

- I. **CALL MEETING TO ORDER/ROLL CALL**  
President Williams called the regular meeting of the Board of Education to order at 6.02 p.m. **ROLL CALL:** Ardrey, present; Gresham, present; Miller, present; Wichael, present; and Williams, present; also, in attendance were Superintendent Thompson, Principal Graves, and Secretary McGuire.
- II. **PLEDGE OF ALLEGIANCE –**
- III. **ADDITIONS TO AGENDA –** Action Item 9. Purchase of a Scanner Body Temperature Detector in the amount of approximately \$3400.00 with Coronavirus Relief Funds.
- IV. **APPROVAL OF AGENDA –** Jerry Wichael moved to approve the agenda for May 26, 2020 with the addition of Action Item 9. Seconded by Roger Miller and unanimously approved by a roll call vote.
- V. **APPROVAL OF MINUTES (CONSENT A)**
  1. **Regular Meeting 4/28/2020.**
- VI. **APPROVAL OF PAYROLL/EXPENDITURES (CONSENT A)**
  1. **Transfer \$5685.00 from General Fund to Lunch Fund.**
- VII. **APPROVAL OF FINANCIAL STATUS (CONSENT A) –** Jerry Wichael moved to approve all the Consent A items for the month of May 2020 Payroll and Expenditures as presented. Tracy Ardrey seconded the motion and it was unanimously approved by a roll call vote.
- VIII. **SPECIAL RECOGNITIONS –**Mrs. Thompson gave special recognition to the Elbert Woman’s Club and the Mulvihill’s for sponsoring the Rifle Raffle and donating the proceeds to the School. She also recognized Tim Buchanan for his help creating our Graduation Video. Also, Hi-TEST for donating Pizza to the Senior Class on our Graduation Film Day. Mrs. Thompson also recognized Kim Gresham for her 20 years of Employment with the District as the Technology Coordinator and wished her well in her retirement.
- IX. **Public Policy Input –** Policy BE – Year- round Board Meeting start time of 6:00 p.m.
- XI. **AUDIENCE TO VISITORS –** none
- XII. **REPORTS-**
  1. **Teacher/ Staff.** none
  2. **Accountability**
    - **No meeting due to COVID 19-Stay at home order**
  3. **Transportation –** none
  4. **Building/Maintenance**
    - **Gym Floor Update –** Summary attached
    - **Grounds Maintenance –** Summary attached
    - **Special Projects –** Summary attached
  5. **Booster Club –** none
  6. **BOCES –**

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- **SAC meeting – have commenced to meeting weekly every Wednesday during this coronavirus crisis.**
- 7. **Next Board Meeting – Final Board meeting June 18<sup>th</sup>**
- 8. **Park and Recreation – Mr. Williams, Mr. Gresham and Mrs. Ardrey** – No summer baseball and the Hi Plains Grinder Bike Race has been cancelled until 2021.
- 9. **Athletic Director – Principal/Athletic Director Graves**
  - **Coaching Recommendation** – Coach Graves provided a draft Coaching Assignment Sheet for tonight’s meetings.
  - **CHSAA Update** – At this time still waiting to hear about fall sports.
  - **Summer Plans** – Summer plans must be limited to 10 including coach, athletes bring their own water bottles, limited shared equipment. Weight room will be set up in stations.
- 9. **Administration –**
  - **Year End Activities** – Year ended well, teacher grade and room changes going well in the elementary.
  - **Secondary Schedule.** Schedule is built as if we are going to be in regular session in August. Lunch is still an issue for staging limited numbers in the Commons/Cafeteria.
  - **Summer Plans** – Three Students are eligible for 3 weeks of summer school.
  - **Reading Series – The Read Act this year is switching to a new reading plan, which will cost approximately \$38,000+ for grades K-5.** Every elementary teacher will have to do 45 hours of training to teach from the new program.
  - **In Person Remote Learning for Fall** – We possibly could start the year as we finished 2019-20. We are planning normal start at this time with appropriate health precautions in place.
  - **Enrollment** –

## XII. NEW BUSINESS

### ACTION

1. **Approve Resignation.** Jerry Wichaël moved to approve the resignation of Stephanie Gillen as the Secondary Math/Science and Sandy Ybarra, as School Bus Route Driver. Chris Williams seconded the motion and it was unanimously approved by a roll call vote.
2. **Approve Personnel** – Tom Gresham moved to approve Tiffany Austin, Secondary Math and Kelsey Webber, Kindergarten as presented. Roger Miller seconded the motion and it was unanimously approved by a roll call vote.
3. **Approve Coaches for 2020-2021.** - Jerry Wichaël moved to approve Jose Rocha, JH Asst. Football Coach and Vicki Tyler, JH Asst. Track Coach. Seconded by Tom Gresham, the motion was unanimously approved by a roll call vote.

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4. **Approve Salary Schedules for 20-21** – Roger Miller moved to approve Salary Schedules for 20-21. Seconded by Jerry Wicheal and unanimously approved by a roll call vote.
5. **Approve Health Carrier for 20-21** – Tom Gresham moved to approve renewal with Cigna Health Carrier for 20-21. Seconded by Jerry Wicheal and unanimously approved by a roll call vote.
6. **Approve Property/Liability Insurance for 20-21.** Jerry Wicheal moved to approve Colorado School District Self Insurance Pool for 20-21. Seconded by Chris Williams and unanimously approved by a roll call vote.
7. **Approve House Lease Agreement** – Jerry Wicheal moved to approve the House Lease with our current occupants for 20-21. Seconded by Tracy Ardrey and unanimously approved by a roll call vote.
8. **Approve Revised Policy BE** – Chris Williams moved to approve the Revised Policy BE as presented. Seconded by Jerry Wicheal and unanimously approved by a roll call vote.
9. **Approve the purchase of a Body Temperature Scanner/detector.** Jerry Wicheal moved to approve the purchase of the Body Temperature Scanner. Seconded by Tracy Ardrey and unanimously approved by a roll call vote.

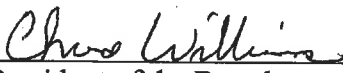
### DISCUSSION


1. Board Meeting Effectiveness –none

### **XIII. ADJOURNMENT**

1. **Next Regular Meeting – June 23<sup>rd</sup> @ 6 pm.**
2. Meeting adjourned at 7:30 p.m.

**Minutes for May 26, 2020 are approved as of June 30, 2020.**

  
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President of the Board

  
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Secretary to the Board

# Maintenance Board Report 5-26-2020

## 1. Building Maintenance

- Getting this last bit of moving done with the classroom swaps has been the last major step to going full steam ahead with our summer work plan.
- The sink hole in our landscaping out front has continued to fail as a result of the drain pipe in that sand trap. The fill I was putting in was getting flushed down the area around the drain pipe due to it never having been mortared. I have completed about 60% of the mortaring, the other pipes need more attention.

### Summer Work Plan

- Richard and Lou continue to execute their summer work plan ahead of schedule as we may be rounding up our carpet cleaning and painting plan before the middle of June.
- Katie has finished her custodial duties for the year, and played a vital role in our daily disinfection routine during this chaotic end of year wind down, among many other improvements.
- Dena has also finished up her work schedule, and I would like to mention that she has proved to be a vital asset to this school:
  - a. She has been willing to learn new things and take on a number of additional maintenance duties in my absence. This will save us significantly in terms of service calls when I can't be here to address various issues.
  - b. She has made herself the go-to person with staff in the facility when I am taking on issues across the street or making a Home Depot run. She was willing to be copied on our work order process so our response time to an accident or a running toilet for example is that much faster.
  - c. I hope that some day our budget would allow us to make Dena a year round employee as I believe she has proven to be a worthy of a long-term investment for this school.

## 2. Grounds Maintenance

- The planter boxes have been filled with compost and drip systems repaired for the pending donation from Kathy Franek.
- Richard is helping keep up on our mowing. I've been making some minor sprinkler and drip system repairs.
- This windy weather has really put us behind on weed spraying on most facilities and grounds.

## 3. Plumbing

- Plumbing has been very low maintenance without the regular demand of school day to day usage.
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## 4. Special Projects & Equipment

- Gym Floor Project is hopefully rounding up completion in the next couple weeks.
- RFP for the concrete may need to go out to more contractors.

Equipment:

- Continue to conduct minor repairs and maintenance to our lawn mowing equipment, blades, fuel pumps, small issues like that.
- On my board report last month I had a small paragraph on some wear and tear issues I plan to get fixed at Integrity Auto with the pickup plow.
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