
RECORD OF PROCEEDINGS

ELBERT SCHOOL DISTRICT #200 MINUTES OF REGULAR MEETING

June 30, 2020

- I. **CALL MEETING TO ORDER/ROLL CALL**
President Williams called the regular meeting of the Board of Education to order at 6:05 p.m. **ROLL CALL:** Ardrey, present; Gresham, present; Miller, present; Wichaël, present; and Williams, present; also, in attendance were Superintendent Thompson, Principal Graves, and Secretary McGuire.
- II. **PLEDGE OF ALLEGIANCE –**
- III. **ADDITIONS TO AGENDA – none**
- IV. **APPROVAL OF AGENDA –** Roger Miller moved to approve the agenda for June 30, 2020. Seconded by Tom Gresham and unanimously approved by a roll call vote.
- V. **APPROVAL OF MINUTES (CONSENT A)**
 1. **Regular Meeting 5/26/2020.**
 2. **Special Meeting 5/26/2020**
- VI. **APPROVAL OF PAYROLL/EXPENDITURES (CONSENT A)**
- VII. **APPROVAL OF FINANCIAL STATUS (CONSENT A) –** Tracy Ardrey moved to approve all the Consent A items for the month of June 2020 Payroll and Expenditures as presented. Chris Williams seconded the motion and it was unanimously approved by a roll call vote.
- VIII. **SPECIAL RECOGNITIONS –**Mrs. Thompson asked for a moment of silence in honor of Jerry Wichaël for all he has done for the District. He will be missed. Sue McClain made a special dessert to make us all smile in honor of Jerry!
- IX. **Public Policy Input –** See attached.
- XI. **AUDIENCE TO VISITORS –** Mr. Pearson was present at the request of Tom Gresham.
- XII. **REPORTS-**
 1. **Teacher/ Staff.** none
 2. **Accountability**
 - **No meeting due to COVID 19-Stay at home order**
 3. **Transportation –** July 2nd the bus drivers will have a bus meeting and work on the buses.
 4. **Building/Maintenance**
 - **Gym Floor Update –** Summary attached
 - **Grounds Maintenance –** Summary attached
 - **Special Projects –** Summary attached
 5. **Booster Club –** none
 6. **BOCES –**
 - **SAC meeting –** have commenced to meeting weekly every Wednesday during this coronavirus crisis.
 7. **Park and Recreation –** Mr. Williams, Mr. Gresham and Mrs. Ardrey – There were some squatters in the Park using electrical but they were removed.
 8. **Athletic Director –** Principal/Athletic Director Graves

RECORD OF PROCEEDINGS

- **Coaching Recommendation –**
Coach Graves provided his recommendations for the Junior High Head Basketball Coaching Positions: Junior High Boys, Joe Thompson and for Junior High Girls, Howard Hughett. The asst coaches position: Junior High Boys, Aaron Thieman and Junior High Girls, Vicki Tyler.
 - **Rodeo Agreement Update –** The president of the local high school rodeo team has met with Coach Graves regarding lettering the school's rodeo athletes. These athletes will have to follow eligibility guidelines that are in place. Still working on agreement regarding dual sport participation.
9. **Administration –**
- **BOCES Grant –** PPBOCES applied for and was awarded a grant to upgrade towers and radios in the BOCES school member areas. The grant is for \$957,000.
 - **BOCES Representative.** A board member will need to be appointed to be the BOCES representative from our board of education since Jerry Michael filled that position.
 - **COVID/Esser Dollars –** Many zoom webinars and conference calls have been attended trying to help us budget how all the CRF funds and Esser Dollars can be spent. Application for the Esser funds has been submitted and approved.
 - **Tobacco tax – rural money, mill levy stabilization, fair tax bill.** Initiative 271 petitions are being circulated. This initiative is to raise money for schools through a tiered tax for state income tax.
 - **Return to School Plan letter/survey –**We will have a letter go out to parents regarding how in school learning will be structured for the health and safety of students and staff. Planning for green, yellow and red days: green days would be in school learning, yellow days, would be a hybrid model of some in-person and some remote learning, and red days would be no in school learning, remote learning in place. Lunch times will be expanded by an additional lunch to allow for social distancing.
 - **Convergent work day on July 10th.** The safety grant we received from Convergent will be received on July 10th. The company will be in the school to do the planned cabling, camera additions and realignment/cleaning of cameras, security software update etc.
 - **Weight Room –** It appears we may be to the point of possibly opening the weight room to the public.
 - **Enrollment – 265**

XII. NEW BUSINESS

ACTION

1. **Ratify the Change of Board Meeting Date.** Tom Gresham moved to approve the of the board regular meeting date to June 30, 2020. Tracy Ardrey seconded the motion and it was unanimously approved by a roll call vote.

RECORD OF PROCEEDINGS

2. **Approve Board Member Vacancies**– Roger Miller moved to approve two board member vacancies on the Board of Education; one for an unexpected death of a board member and one for a board member moving out of the school district boundaries. Tom Gresham seconded the motion and it was unanimously approved by a roll call vote.
3. **Approve a Vice President to the School Board** - Chris Williams moved to nominate Tracy Ardrey as Vice President to the Board. Tom Gresham seconded the motion and it was unanimously approved by a roll call vote.
4. **Approve Resignation** – Tracy Ardrey moved to approve the resignation of Kathy Franek as Head Cheer Coach. Chris Williams seconded the motion and it was unanimously approved by a roll call vote.
5. **Approve Coaches for 2020-2021.** - Chris Williams moved to approve Joe Thompson, JH Head Boys Basketball Coach, Aaron Thieman, JH Asst. Boys Basketball Coach and Howard Hughett, JH Head Girls Basketball Coach. Tracy Ardrey seconded the motion and it was unanimously approved by a roll call vote.
6. **Approve Final Transfers from General Fund to Other Funds** – Roger Miller moved to transfer \$75,000 to the Capital Projects Reserve Fund and \$20,000 to the Lunch Fund. Tom Gresham seconded the motion and it was unanimously approved by a roll call vote.
7. **Approve 2019-2020 Supplemental Budget Resolution** – Tom Gresham moved to approve 2019-2020 Supplemental Budget Resolution as presented. Tracy Ardrey seconded the motion and it was unanimously approved by a roll call vote.
8. **Approve 2020-2021 Final Budget Appropriations and Expenditures Resolution.** Tracy Ardrey moved to approve 2020-2021 Final Budget Appropriations and Expenditures Resolution as presented. Chris William seconded the motion and it was unanimously approved by a roll call vote.
9. **Approve Resolution Spending Reserve Funding 2020-2021** –Tracy Ardrey moved to the Resolution Spending Reserve Funding 2020-2021. Chris William seconded the motion and it was unanimously approved by a roll call vote.
10. **Approve 2020-2021 Consolidated Programs Application** – Roger Miller moved to approve the 2020-2021 Consolidated Programs Application as presented. Tom Gresham seconded the motion and it was unanimously approved by a roll call vote.
11. **Approve Suspension of Annual Leave Payout Policy.** Tracy Ardrey moved to approve the Suspension of the Annual Leave Payout Policy GBGG-A paragraph 3. Tom Gresham seconded the motion and it was unanimously approved by a roll call vote.
12. **Approve Workers Compensation Carrier.** Tom Gresham moved to approve CopperPoint as the Worker’s Compensation Carrier for 202-2021. Chris Williams seconded the motion and it was unanimously approved by a roll call vote.

RECORD OF PROCEEDINGS

13. **Approve Policy Revisions as presented (list attached)** - Roger Miller moved to approve the Policy Revisions as presented. Tom Gresham seconded the motion and it was unanimously approved by a roll call vote.
14. **Approve Trash Service Bid** - Roger Miller approve the bid from B&C Trash Hauling and Recycle as submitted. Chris Williams seconded the motion and it was unanimously approved by a roll call vote.
15. **Approve Concrete Bid** – Tracy Ardrey moved to approve the concrete bid from A- One Concrete in the amount of \$21,200 to be paid out of Capital Projects Fund. Tom Gresham seconded the motion and it was unanimously approved by a roll call vote.
16. **Approve Out of District Student Requests** – Roger Miller moved to approve the Out of District Student Requests with one denial. Tom Gresham seconded the motion and it was unanimously approved by a roll call vote.

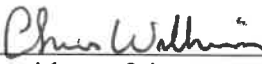
DISCUSSION

1. Board Meeting Effectiveness –Board vacancies were discussed. A list of people interested in possibly filling the board vacancies will be collected and presented at the July Board Meeting at which time a selection procedure will be determined for appointing two board members at the August Board meeting.

XIII. ADJOURNMENT

1. **Next Regular Meeting – July 28th @ 6 pm.**
2. Meeting adjourned at 7:58 p.m.

Minutes for June 30, 2020 are approved as of July 28th, 2020.



President of the Board



Secretary to the Board

2020 Maintenance Board Report and Work Plan Update – Elbert School Dist. 200

June 30, 2020

2020 Summer Major Projects & Project Plans

- Gym Floor Project - *Completed*
- Interior Painting Plan Main Facility - *Completed*
- Field House Concessions Improvements – *Nearing Completion*
- Asphalt repairs and crack sealing – *Approved Action Item – July*
- Rain Gutter replacement Field House – *Pending – Bid received*
- Fencing Gates Installation at Football field north/south entries – *Pending – Bid received*
- Mulch Refresh – *Playground areas – Pending*
- Sliding Window Installation Field House Concessions - *Pending*

20-21 Summer Proposed Projects – exceeding \$2,500.00	Cost
Emergency Backup Lighting Inverter Repair – crash kit replacement C-series	\$6,936.06
Fire Safety Deficiency List – fire safety equipment/devices (extinguishers, sprinkler heads, escutcheons)	\$2,879.00
Fire Safety Systems Inspections - Annual Contract (expansion of current contract to include: field house extinguishers, bus extinguishers, bus barn extinguishers and bus barn fire safety monitoring system)	\$5,220.00
Field House parking lot re-grade and road base refresh (includes material for bus barn refresh, superintendent driveway issue and reinforcement of deteriorating sub-grade at N/E corner of athletic track)	\$6,030.00
Concrete Remove & Replace West Entry	Pending

Work Plan Update - May, June 2020

Projects, Accomplishments, Repairs and more	Status
Main Gym Floor re-screen and coating project – Contractor	Complete
Concessions at Field House: Cleared and cleaned out: Boosters, Richard & Lou Richard completed major wall repairs, painting of walls, shelf repairs and epoxy coating of floor to match the rest of the field house rooms.	95% Completed
Currently re-finishing concessions window counter sanding and re-coat Carpet Cleaning and Sofa Desks main facility – Lou, Dena	Complete

Hard Surface Floors – Lou, Richard, and Dena - Hard Surface Floors throughout the building, including Linoleum, Tile & concrete restrooms have been either received deep cleaning or strip and seal.	90% Completed
Classroom Deep Cleaning – Dena, Katie & Lou – supply & return air vents remaining	80% Completed
Traffic Safety curbs, and propane safety pillars repainting – Richard - stripped and re-painted Red/Yellow	Complete
Equipment maintenance and repairs - blade/belt replacements, filter cleaning/replacements, other repairs as needed – Jose	Ongoing
Interior Painting Plan - Main Facility – 3rd level classrooms/breakout areas, Music Room, Purple stairway leading to library, Library Idea Room - Dry erase wall, stage area flooring & wall touch up - Richard	Complete
Final steps to water feature project – Lou, Jose – trench out line and install conduit, final mortar patches. Install buffer of landscaping and border for patron safety. (Drain dirty water and add new.)	90% Completed
Install exterior electrical outlet covers around field house and baseball field - combo locks – Jose	Complete
Sod cutting of baseball Left/Right Field edges – Jose, Lou, Richard – (remove 6 concrete posts stuck in left field warning track)	50% Completed
Planting of planter boxes on West side of building – Kathy Franek // Soil/Compost Prep. & irrigation repair – Dena, Jose	Ongoing
Fill sink hole & re-mortar drain in storm sewer sand trap – Jose (sink hold adjacent to roundabout)	Complete
Install sign posts along main drive – Jose – Stop sign and speed limit signs needed re-dug and concreted in.	Complete
Grounds Update: Richard staying on top of mowing and weed trimming. Weed spraying is ongoing but still behind due to windy mornings. Jose aerated and re-fertilized baseball and practice fields due to ongoing soil issues. Ongoing irrigation repairs as needed - Jose	Ongoing
Classroom Work Orders and General facility Repairs – Jose, Richard, Lou	Ongoing
Classroom Floor drain Cleanout & treatment main floor, Art Room, Kitchen and Woodshop – Lou, Jose	Complete
Classroom re-configuration, tables/desks exchanges, etc. – Lou, Richard, Jose	Ongoing
Exterior Fire Strobe replaced – Fire District hydrant access to building – Contractor – Systems group	Complete
Elevator and Lift annual inspections – waiting on Elevator Certificate of Occupancy from the State	Pending
Asphalt patch fills main facility – Jose (Areas not covered in crack seal scope of work, depth of cracks)	Complete

Work Plan Update - July 2020

Projects / Maintenance / Seasonal Priorities / Repairs & more	Status
Mulch re-purpose on base of trees throughout main facility – moisture retention & façade improvement – Richard, Lou	Pending
Classroom Work Orders and General facility Repairs – Jose, Richard, Lou (Multiple tasks)	Ongoing
Tile repairs, grout repairs & transition joints main facility – Jose	Pending
Re-paint playground asphalt activity areas – main facility – Audrey, Kathy, maintenance support	Pending
Asphalt repairs and crack sealing - Contractor	Pending schedule
Concrete Remove & Replace West Entry - Contractor	Pending
Rain Gutter replacement Field House - Contractor	Pending
Reinforce material around N/E area of track – Jose	NLT school start date
Storage trailer clean out & reorganization & relocation – Jose, Richard, Lou	7/31
Grounds, landscaping & Irrigation Maintenance -- Jose, Richard	Ongoing
Fencing Gate Installation at Football field north/south entries – Bill Sewald	Pending
Mulch refresh on Playground – Jose, Contractor	Pending
Emergency Backup Lighting Inverter Repair – crash kit replacement C-series - Contractor	Pending
Fire Safety Deficiency Repair List – fire safety equipment/devices (extinguishers, sprinkler heads, escutcheons) – Contractor/Systems Group	Pending Schedule
Fire Safety Systems Inspections - Annual Mandatory - (field house extinguishers, bus extinguishers, bus barn extinguishers and bus barn fire safety monitoring system) – Contractor/Systems Group	Pending Schedule
Field House parking lot re-grade and road base refresh (includes material for bus barn refresh, superintendent driveway issue and reinforcement of deteriorating sub-grade at N/E corner of athletic track) - Contractor	Pending
Additional Emergency Lighting installation in weight room (currently no emergency lighting available in weight room) – Contractor, Jose	Pending
Replace broken exhaust fans throughout Field House – Jose	Pending
Picnic tables re-locate and install at field house adjacent to water feature	Pending

2021-22 Recommended Spring/Summer Major Projects

- Concrete crack repairs throughout sidewalks – Main facility
- Re-coating of interior concrete floors – Science Rooms, 1st Floor & Science Rooms
- Slurry or Cap Seal & Re-paint parking lot
- Re-painting of exterior buildings: main facility, field house, Baseball crew's nest
- Dead tree removal and replacement various areas of school grounds