

RECORD OF PROCEEDINGS

ELBERT SCHOOL DISTRICT #200 MINUTES OF REGULAR MEETING

September 24, 2019

- I. **CALL MEETING TO ORDER/ROLL CALL**

President Williams called the regular meeting of the Board of Education to order at 7:02p.m. **ROLL CALL:** Fraley-Ferguson, present; Gresham, Present; Miller, Present; Wichaël, Present; and Williams, present; also, in attendance were Superintendent Thompson, Principal Graves, and Secretary McGuire.
- II. **PLEDGE OF ALLEGIANCE –**
- III. **ADDITIONS TO AGENDA – none**
- IV. **APPROVAL OF AGENDA –** Jerry Wichaël moved to approve the agenda for September 24, 2019 as presented. Seconded by Tom Gresham and unanimously approved by a roll call vote.
- V. **APPROVAL OF MINUTES (CONSENT A)**
 1. **Regular Meeting 8/27/2019**
- VI. **APPROVAL OF PAYROLL/EXPENDITURES (CONSENT A)**
 1. **Transfer \$6500.00 from General Fund to Lunch Fund.**
- VII. **APPROVAL OF FINANCIAL STATUS (CONSENT A) –** Jerry Wichaël moved to approve all the Consent A items for the month of September as presented. Chris Williams seconded the motion and it was unanimously approved by a roll call vote.
- VIII. **SPECIAL RECOGNITIONS –** Mrs. Thompson recognized Jennifer LaChausse for completing a Sign Project for her.
- IX. **Public Policy Input –** no policies
- XI. **AUDIENCE TO VISITORS –** Mike Eriksen, Greenleaf Waste, was in the audience because they submitted a bid to provide trash service to the school and he was here to be available for questions.
- XII. **REPORTS-**
 1. **Teacher/Staff – Mrs. Olkjer – Approval of MS Keystone Field trip in February.** Mrs. Olkjer will be taking Middle School on the February Science trip to Keystone. She expects to have 30-40 students that will attend. The cost is \$175.00 per student and she will take 5 chaperones. They will do a few different fundraising projects to help students with the cost of the trip.
 2. **Accountability**
 - **Minutes emailed –** The officers will be elected at the next meeting.
 3. **Transportation –** Mr. Wills, Transportation director, submitted a written report. The town students have a choice of two town bus pick-up stops in the town of Elbert. There is a family with a student that has to walk a block and this could become a possible issue.
 4. **Building/Maintenance**
 - **Gym Floor Update –** Summary attached
 - **Grounds Maintenance –** Summary attached
 - **Special Projects –** Summary attached

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5. **Booster Club** – minutes will be emailed.
6. **BOCES** –
 - **SAC meeting** – 9/13/2019
 - **Next Board Meeting** – 9/26/2019 – no action items on this month agenda. It is mainly a goodbye to the executive director.
7. **Park and Recreation – The Bike Race Fundraiser had a total of 189 riders. The race went very well and the EPRA netted \$4500.00.**

Athletic Director – Principal/Athletic Director Graves

- **Homecoming Recap.** It was a food week of activities. The dance participation had attendance of 65 to 75%. May have to set some criteria for royalty in the future regarding attendance at the dance.
 - **Elbert Track Meet** – There will be no High School Track Meet this year hosted by Elbert. Timing and availability of officials this year is a problem. Elbert will host the league meet.
8. **Administration** –
 - **SRO** – The SRO that the Sheriff's Dept. hired resigned after a week. We have not had much Officers presence in the past month. Mrs. Thompson has emailed the Sheriff regarding her concerns.
 - **CTE plan for Carpentry (stipend)** – Mrs. Schuster receives a stipend as FFA sponsor, she is going to begin the step up for a carpentry plan. A stipend will be created for her time.
 - **Staff In-Service** – The plan is for everyone to work in their rooms and Mrs. Lafollette will have meetings throughout the day with teachers and staff regarding student safety plans, students on 504 plans, students on read act plans and students on IEP's.
 - **P/T Conferences** – October 14th are first quarter Parent/teacher Conferences. Teachers will work on grades and conference preparation from 10:30 am to 1:30 pm. Conferences will take places from 1:30 to 7:30 pm.
 - **Halo Vape Sensors** – Mrs. Thompson has indicated Vaping is becoming an issue so they are looking at a plan for installing Vape sensors. They are getting bids and hope to have for the October meeting.
 - **Enrollment** – 254

XII. NEW BUSINESS

ACTION

1. **Approve Substitute Teachers** – Roger Miller moved to approve the substitutes Amanda Clayman and Suzanne Walker as recommended. Maylois Fraley-Ferguson seconded the motion and it was unanimously approved by a roll call vote.
2. **Approve Accountability Committee Members.** - Tom Gresham moved to approve the following accountability committee members for 2019-2020: Decky Spiller, Emily Kitching, Annette McFadden, Cliff Rhoades, and Andy Goodger. Seconded by Maylois Fraley-Ferguson and unanimously approved by a roll call vote.

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3. **Ratify Pick/up/Plow Purchase with an additional \$400.00.** - Jerry Wichael moved to ratify the Pickup/Plow Purchase with an additional \$400.00. Seconded by Tom Gresham and unanimously approved by a roll call vote.
4. **Ratify School Board Election Cancellation.** Jerry Wichael moved to ratify the School Board Election Cancellation. Seconded by Roger Miller and unanimously approved by a roll call vote.
5. **Approve Trash Service Bids** – Jerry Wichael moved to approve the Bid from Greenleaf Waste for 2019-2020. Seconded by Tom Gresham and unanimously approved by a roll call vote.
6. **Approve Overnight Field Trip to Keystone** – Roger Miller moved to approve the MS Science Class overnight trip to Keystone in February. Seconded by Jerry Wichael and unanimously approved by a roll call vote.
7. **Approve District Accreditation Status** – Jerry Wichael moved to accept our accredited Status from CDE and the signing of the form of acceptance. Seconded by Roger Miller and unanimously approved by a roll call vote.
8. **Approve alternate Board Meeting Dates for October, November and December** Jerry Wichael moved to approve the following alternate Board Meeting Dates for October 29th, November 14th, and December 17th. Seconded by Roger Miller and unanimously approved by a roll call vote.

DISCUSSION

1. District newsletter – The newsletter will be circulated the 1st of October.
2. Board Meeting Effectiveness – the CASB Annual conference is Dec. 5th through the 8th. The Board members will start to consider what parts of the conference will be attended.

XIII. ADJOURNMENT

1. **Next Regular Meeting – October 29, 2019 @ 7 pm.**
 2. Meeting adjourned at 8:18 p.m.
- Minutes for September 24, 2019 are approved as of October 29, 2019.**



President of the Board



Secretary to the Board

Maintenance Board Report 9-24-2019

1. Building Maintenance

- Lighting Exterior of building (photo cell replaced)
- Another Fire System component went down last month: ~~This is the second BPS that has went bad since I've been here last spring, last one was down stairs, that time it was the battery, this time it was the power supply BPS6A on the panel.~~
- New approach in classroom disinfection: New dilution station will save us money for cold and flu season, going away from Lysol cans to better disinfectant
- Walk-in Cooler and Freezer - ~~gaskets, and is submitting proposal for the freezer seal and threshold, new door sweeps, discovered an array of moisture entry points that need repaired, in both the fridge and freezer where things just need re-sealed and where moisture is getting in.~~
- HVAC maintenance is continuing to pinpoint issues, specifically our condensate neutralizer, which are supposed to be an annual inspections.
- Worked with Science Department to self-certify various checks of our science rooms, bunsen burners, chemicals, safety and eye wash stations. (One issue we just recently discovered is the exhaust fans)

2. Grounds Maintenance

- Dry spots in baseball field and practice field are being addressed through more watering
- Sprinkler blowout tentatively scheduled for first week October
- Dead Tree pile used for bonfire thanks to Student Council and Wood shop support. Also pushed tree removal

3. Plumbing

- 2 x sink mixing valves (3rd time in last 7-8 months since I've been here)
- 1 x water fountain downstairs has had a slow trickle from the push button
- 1 x water fountain replaced exterior of field house
- 2 x urinal repairs at field house, 1 x boys locker room just a flange, and the other was a p trap leak

4. Special Projects & Equipment

- Plow Pickup ready to go
- Old Floor Cleaning Machine is inoperable, so new machine is covering both floors
- Carpet cleaning machine went down at end of summer
- Freezer in Culinary just went out less than an hour ago
- Trash pickup

