

**Minutes of the  
Special Board Meeting  
Elbert School District #200  
November 28 2011**

**I. CALL TO ORDER** –President Olkjer called the Special Meeting of the Board of Education to order at 6:30 p.m. **Roll Call** – Brown, present; Franek, present; Olkjer, present; Rohleder, present; and Williams, present at 6:35 p.m.; and Williams, present. Also present were Ms. Loflin, and Secretary McGuire.

**II. NEW BUSINESS –  
ACTION**

1. **Presentation of Plaque** – Mr. Olkjer recognized Chris Williams for his 2007-2011 years of service to the school district.
2. **Oath of Office for Elected Board Members, Mike Franek, Wendy Rohleder and Del Olkjer.** Board members were then seated.

**a. Reorganization of Board**

**President** – Mike Franek moved to nominate Del Olkjer as President of the Board. Phil Brown seconded the nomination, with no further nominations; the motion was approved by a unanimous roll call vote.

**Vice President** – Mike Franek moved to nominate Phil Brown as Vice President of the Board. Del Olkjer seconded the nomination, with no further nominations; the motion was approved by a unanimous roll call vote.

**Secretary/Treasurer** – Wendy Rohleder moved to appoint Bev McGuire as the Secretary/Treasurer for the Board. Seconded by Mike Franek and unanimously approved by a roll call vote.

**Changes for Bank Signature Cards** – Policy indicates that the President, Vice President and Secretary/Treasurer will be the signers on the District's General Fund, Capital Reserve Fund, Land Fund and Food Service Bank accounts so the new signers will be Del Olkjer, President, Phil Brown, Vice President and Bev McGuire, Secretary Treasurer. Vice President Phil Brown will be replacing outgoing Vice President Chris Williams.

Mrs. McGuire will get the necessary signature cards from Bank of Choice to handle these changes.

**2. Committee Assignments**

- a. CASB Delegate – Mike Franek**
- b. BOCES Representative – Wendy Rohleder**
- c. Accountability Representative – Dale Rosburg**

**III. ADJOURNMENT** – The meeting was adjourned at 6:43 p.m.

- a. Next Regular Meeting – November 28<sup>th</sup>, 2011 @ 7:00 p.m.